



## Second Judicial District Court *Washoe County Law Library*

### AGENDA

A meeting has been scheduled for the Law Library Board of Trustees on Wednesday, December 6, 2017, at 11:00 AM in the Robert Z. Hawkins Boardroom in the Washoe County Law Library. The library is located in room 101 on the first floor of the Courthouse at 75 Court Street, Reno, Nevada 89501.

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another later meeting; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

The Robert Z. Hawkins Boardroom is accessible to the disabled. If you require special arrangements for the meeting, call the Law Library at (775) 328-3250, at least twenty-four hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

**Responses to Public Comments.** The Board of Trustees can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board of Trustees. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Trustees will consider, Board of Trustees may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board of Trustees may do this either during the public comment item or during the following item: "Board Comment – Limited to Announcements or Issues for Future Agendas".



## Second Judicial District Court

### *Washoe County Law Library*

Supporting documentation for agenda items provided to the Law Library Board of Trustees is available to members of the public at the Law Library located at 75 Court Street, First Floor, Room 101, Reno, Nevada 89501, and online at <https://www.washoecourts.com/index.cfm?page=library&td=main>. Ms. Emily Reed, Self Help Center and Law Library Program Manager, is the person designated by the Law Library Board of Trustees to respond to requests for supporting materials. Ms. Reed is located at the Second Judicial District Court and may be reached by telephone at (775) 325-6625 or by email at [emily.reed@washoecourts.us](mailto:emily.reed@washoecourts.us).

The agenda will be:

- 11:00 AM
1. Roll Call
  2. Public Comments
  3. Approval of Minutes from Board Meeting of May 3, 2017\*
  4. Update regarding the Law Library, including Lawyer in the Library Update, 2017 statistics on volunteers, attendance, and topics covered; Law Library Statistics for 2017, including statistics on number of patrons and usage; update on vehicle title, new employee update, update regarding statutory guardianship filing fee changes; update regarding Pro Bono Week
  5. Discussion and update of Lawyer in the Library volunteer recruitment by members of the Board and library staff, including the TIPS project and a commercial for recruitment\*
  6. Board Membership – Nomination and Selection of one attorney member and one non-attorney member\*
  7. Discussion and possible approval of next year's meeting dates\*
  8. Board Comment – Limited to Announcements or Issues for Future Agendas
  9. Public Comments
  10. Adjournment

\*Denotes items for possible action.

The agenda for this meeting has been posted at the following locations: Washoe County Library (301 S. Center St.), Law Library (Washoe County Courthouse, 75 Court Street, Room 101), Second Judicial District Court (Washoe County Courthouse, 75 Court Street/South Virginia Street), Washoe County Administration Building (1001 E. 9<sup>th</sup> Street), online at the Nevada Public Notice Website (<https://notice.nv.gov/>) and <https://www.washoecourts.com/index.cfm?page=library&td=main>.

WASHOE COUNTY LAW  
LIBRARY COURT HOUSE  
**Law Library Board of Trustees**  
**Meeting Minutes**

May 3, 2017

1. Roll Call  
Board Members present:  
Honorable Connie Steinheimer, Honorable Scott Freeman, Michael Kattelman, and Teresa Mentzer. Also present was Deputy District Attorney, Mary Kandaras; Law Library Program Manager, Emily Reed; and Colin Galloway, Law Library Assistant III.
2. Public Comments  
None.
3. Approval of Minutes from Board Meeting of February 8, 2017: One update to Teresa's last name. Judge Steinheimer made a motion to approve with change, Judge Freeman seconded the motion, unanimous approval.
4. Update regarding the Law Library, including Lawyer in the Library Update, 2017 statistics on volunteers, attendance, and topics covered; Law Library Statistics for 2017, including statistics on number of patrons and usage; update on UNR Pack Internship; update on Northern Nevada Women Lawyers Association event; update on Law Day; update on vehicle title

Hannah has completed her internship. The University offers internship programs, some as long as two years, with the University contributing to or paying for the internship.

NNWLA was able to help almost 70 people. We had 19 attorneys volunteer. Law day took place on May 1. Nevada Legal Services and Washoe Legal Services were able to assist 24 people. Ms. Reed suggested we consider moving this to Law Day, or start a pro bono week. We will work to develop better protocols is working with NNWLA to have a better organized volunteer force on these types of volunteer days.

SB452 for bonded title has passed the Senate and is in the Committee on Transportation in the Assembly. Approximately 253 individuals come into the Law Library seeking help with car title adjustments each year. We may wish to discuss ways to get information to individuals about titles (pre-printed pamphlet, etc.), knowing it is a problem.

5. Discussion and update of Lawyer in the Library volunteer recruitment by members of the Board and library staff, including a commercial for recruitment\*

Commercial: Colin is working on the commercial. Suggestions were provided.

Judge Freeman and Ms. Mentzer discussed short sound bite clips. Discussion was had regarding suggestions for Writ items to get more volunteers. Judge Freeman suggested working to develop ways to get the Bar to understand the need for volunteers by presenting the statistics in writing or in presentations.

6. Board Comment – Limited to Announcements or Issues for Future Agendas  
None.
7. Public Comments.  
None.
8. Adjournment at 5:55 p.m.

## MONTHLY STATISTICS FOR APRIL 2017

## VISITS

GENERAL PUBLIC	TIME OF DAY	ATTORNEYS/LP	TIME OF DAY
Morning	198	Morning	14
Late morning	378	Late morning	20
Afternoon	339	Afternoon	18
Late afternoon	238	Late afternoon	8
Evening	332	Evening	8
<b>VISITS</b>	1485	<b>VISITS</b>	68
			<b>TOTAL VISITS</b> 1553

## REFERRED BY-GENERAL PUBLIC

REFERRING AGENCY	COUNT
Court	2
Internet	0
Friend	0
Social Agency	0
NLS	0
WLS	0
<b>TOTAL REFERRALS</b>	2

## USAGE

ELECTRONIC	COUNT
Circulation of Books	6
Inhouse Usage	157
Westlaw Searches	0
EBSCO	2
Internet/Contexte	132
Email-Ask a Librarian	0
<b>TOTAL ELECT. USAGE</b>	297

## REFERENCE-GENERAL PUBLIC

REFERENCE QUESTIONS	COUNT
Adoption/Term. Parental Rights	4
Answers-Family	8
Oppositions/Objections	6
Changing/Correcting Birth Record	1
Child Custody	21
Child Support	10
Divorce/Annulment/Separation	37
Domestic Violence/TPO/EPO	13
Family Court Packets/Procedures	43
Grandparents Rights/Visitation	1
Guardianship-Adults/Minors	21
Name Change-Adults/Minors	11
Motions/Notice/Emergency	12
Paternity	2
Administrative Law/Judicial Review	1
Answers-Civil	3
Appeals	0
Bankruptcy	1
Business/Commercial	1
Civil Complaints/Petitions	5
Civil Procedure-State/Federal	0
Civil Rights/Constitutional Law	0
Contract	0
Criminal Law/Defense	6
Disability/ADA	0
Employment/Labor	0
Immigration	0
LGBTQ Rights	0
Landlord/Tenant Law	5
Medical	0
Military/Veterans' Rights	0
Personal Injury/Damages	3
Probate/Wills/Estate Planning	11
Real Estate/Foreclosure	4
Rogue Title	5
Sealing of Criminal Records	14
Spanish Speaking	18
Taxation	0
Worker's Compensation	0
Library Catalog/Circulation	3
Copier Use/Change	188
Internet/Contexte	107
Lawyer in the Library Referrals	91
Westlaw	17
Copies of Court Records	11
Referrals to Other Services	25
Other	37
<b>TOTAL</b>	746

## REFERENCE-ATTORNEYS/LEGAL PROFESSIONALS

REFERENCE QUESTIONS	COUNT
Adoption/Term. Parental Rights	0
Answers	0
Oppositions/Objections	0
Changing/Correcting Birth Record	0
Child Custody	0
Child Support	0
Divorce/Annulment/Separation	0
Domestic Violence/TPO/EPO	0
Family Court Packets/Procedures	0
Grandparents Rights/Visitation	0
Guardianship-Adults/Minors	0
Name Change-Adults/Minors	0
Motions/Notice/Emergency	0
Paternity	0
Administrative Law/Judicial Review	0
Answers-Civil	0
Appeals	0
Bankruptcy	1
Business/Commercial	0
Civil Complaints/Petitions	0
Civil Procedure-State/Federal	0
Civil Rights/Constitutional Law	0
Contract	0
Criminal Law/Defense	0
Disability/ADA	0
Employment/Labor	0
Immigration	0
LGBTQ Rights	0
Landlord/Tenant Law	0
Medical	0
Military/Veterans' Rights	0
Personal Injury/Damages	0
Probate/Wills/Estate Planning	0
Real Estate/Foreclosure	0
Rogue Title	0
Sealing of Criminal Records	0
Spanish Speaking	0
Taxation	0
Worker's Compensation	0
Library Catalog/Circulation	3
Copier Use/Change	13
Internet/Contexte	25
Lawyer in the Library Referrals	0
Westlaw	33
Copies of Court Records	0
Referrals to Other Services	0
Other	2
<b>TOTAL</b>	77
<b>TOTAL REF. QUESTIONS</b>	823

## REFERENCE-PHONE CALLS

GENERAL PUBLIC	COUNT	ATTORNEY/LP	COUNT
<b>TOTAL</b>	141	<b>TOTAL</b>	38
			<b>TOTAL PHONE CALLS</b> 179

## LAWYER IN THE LIBRARY

PARTICIPANTS	COUNT	PARTICIPANTS TURNED AWAY	COUNT
Lawyer in the Library-Family	58	Lawyer in the Library-Family	0
Lawyer in the Library-General	28	Lawyer in the Library-General	0
Lawyer in the Library-Probate	0	Lawyer in the Library-Probate	0
<b>TOTAL ATTENDANCE</b>	86	<b>TOTAL TURNED AWAY</b>	0

## MONTHLY STATISTICS FOR MAY 2017

## VISITS

GENERAL PUBLIC	TIME OF DAY	ATTORNEYS/LP	TIME OF DAY
Morning	225	Morning	13
Late morning	345	Late morning	27
Afternoon	468	Afternoon	20
Late afternoon	428	Late afternoon	11
Evening	200	Evening	7
<b>VISITS</b>	1666	<b>VISITS</b>	78
			<b>TOTAL VISITS</b> 1744

## REFERRED BY-GENERAL PUBLIC

REFERRING AGENCY	COUNT
Court	0
Internet	0
Friend	0
Social Agency	0
NLS	0
WLS	0
<b>TOTAL REFERRALS</b>	0

## USAGE

ELECTRONIC	COUNT
Circulation of Books	20
Inhouse Usage	122
Westlaw Searches	1867
EBSCO	1
Internet/Contexte	72
Email-Ask a Librarian	7
<b>TOTAL ELECT. USAGE</b>	2089

## REFERENCE-GENERAL PUBLIC

REFERENCE QUESTIONS	COUNT
Adoption/Term. Parental Rights	9
Answers-Family	4
Oppositions/Objections	3
Changing/Correcting Birth Record	1
Child Custody	14
Child Support	2
Divorce/Annulment/Separation	12
Domestic Violence/TPO/EPO	4
Family Court Packets/Procedures	28
Grandparents Rights/Visitation	1
Guardianship-Adults/Minors	11
Name Change-Adults/Minors	6
Motions/Notice/Emergency	8
Paternity	1
Administrative Law/Judicial Review	3
Answers-Civil	3
Civil Complaints/Petitions	2
Civil Procedure-State/Federal	3
Civil Rights/Constitutional Law	1
Contract	2
Criminal Law/Defense	3
Employment/Labor	2
LGBTQ Rights	2
Landlord/Tenant Law	5
Medical Malpractice	1
Military/Veterans Rights	1
Personal Injury/Damages	2
Probate/Wills/Estate Planning	8
Rogue Title	7
Sealing of Criminal Records	19
Spanish Speaking	2
Library Catalog/Circulation	3
Copier Use/Change	103
Internet/Contexte	61
Lawyer in the Library Referrals	53
Westlaw	22
Copies of Court Records	9
Referrals to Other Services	10
Other	20
<b>TOTAL</b>	451

## REFERENCE-ATTORNEYS/LEGAL PROFESSIONALS

REFERENCE QUESTIONS	COUNT
Adoption/Term. Parental Rights	0
Answers	0
Oppositions/Objections	0
Changing/Correcting Birth Record	0
Child Custody	0
Child Support	0
Divorce/Annulment/Separation	0
Domestic Violence/TPO/EPO	0
Family Court Packets/Procedures	0
Grandparents Rights/Visitation	0
Guardianship-Adults/Minors	0
Name Change-Adults/Minors	0
Motions/Notice/Emergency	0
Paternity	0
Administrative Law/Judicial Review	0
Answers-Civil	0
Civil Complaints/Petitions	0
Civil Procedure-State/Federal	0
Civil Rights/Constitutional Law	0
Contract	0
Criminal Law/Defense	0
Employment/Labor	0
LGBTQ Rights	0
Landlord/Tenant Law	0
Personal Injury/Damages	0
Probate/Wills/Estate Planning	0
Rogue Title	0
Sealing of Criminal Records	0
Spanish Speaking	0
Library Catalog/Circulation	17
Copier Use/Change	10
Internet/Contexte	11
Lawyer in the Library Referrals	0
Westlaw	46
Copies of Court Records	0
Referrals to Other Services	0
Other	2
<b>TOTAL</b>	86
<b>TOTAL REF. QUESTIONS</b>	537

## REFERENCE-PHONE CALLS

GENERAL PUBLIC	COUNT	ATTORNEY/LP	COUNT
<b>TOTAL</b>	127	<b>TOTAL</b>	12
			<b>TOTAL PHONE CALLS</b> 139

## LAWYER IN THE LIBRARY

PARTICIPANTS	COUNT	PARTICIPANTS TURNED AWAY	COUNT
Lawyer in the Library-Family	58	Lawyer in the Library-Family	0
Lawyer in the Library-General	44	Lawyer in the Library-General	0
Lawyer in the Library-Probate	2	Lawyer in the Library-Probate	0
<b>TOTAL ATTENDANCE</b>	104	<b>TOTAL TURNED AWAY</b>	0

## MONTHLY STATISTICS FOR JUNE 2017

## VISITS

GENERAL PUBLIC	TIME OF DAY	ATTORNEYS/LP	TIME OF DAY
Morning	221	Morning	33
Late morning	267	Late morning	22
Afternoon	432	Afternoon	7
Late afternoon	413	Late afternoon	0
Evening	178	Evening	11
<b>VISITS</b>	1611	<b>VISITS</b>	73
			<b>TOTAL VISITS</b> 1684

## REFERRED BY-GENERAL PUBLIC

REFERRING AGENCY	COUNT
Court	0
Internet	0
Friend	0
Social Agency	0
NLS	0
WLS	0
<b>TOTAL REFERRALS</b>	0

## USAGE

ELECTRONIC	COUNT
Circulation of Books	16
Inhouse Usage	106
Westlaw Searches	0
EBSCO	0
Internet/Contexte	49
Email-Ask a Librarian	19
<b>TOTAL ELECT. USAGE</b>	190

## REFERENCE-GENERAL PUBLIC

REFERENCE QUESTIONS	COUNT
Adoption/Term. Parental Rights	5
Answers-Family	5
Oppositions/Objections	4
Changing/Correcting Birth Record	2
Child Custody	21
Child Support	4
Divorce/Annulment/Separation	47
Domestic Violence/TPO/EPO	9
Family Court Packets/Procedures	37
Grandparents Rights/Visitation	1
Guardianship-Adults/Minors	28
Name Change-Adults/Minors	15
Motions/Notice/Emergency	16
Paternity	2
Administrative Law/Judicial Review	1
Appeals	2
Business/Commercial	0
Civil Complaints/Petitions	1
Civil Procedure-State/Federal	2
Consumer	1
Criminal Law/Defense	8
LGBTQ Rights	2
Landlord/Tenant Law	5
Medical Malpractice	0
Military/Veterans Rights	2
Paternity	2
Probate/Wills/Estate Planning	9
Real Estate/Foreclosure	3
Rogue Title	3
Sealing of Criminal Records	7
Spanish Speaking	1
Library Catalog/Circulation	1
Copier Use/Change	57
Internet/Contexte	43
Lawyer in the Library Referrals	103
Westlaw	2
Copies of Court Records	14
Referrals to Other Services	25
Other	56
<b>TOTAL</b>	546

## REFERENCE-ATTORNEYS/LEGAL PROFESSIONALS

REFERENCE QUESTIONS	COUNT
Adoption/Term. Parental Rights	0
Answers	0
Oppositions/Objections	0
Changing/Correcting Birth Record	0
Child Custody	0
Child Support	0
Divorce/Annulment/Separation	1
Domestic Violence/TPO/EPO	0
Family Court Packets/Procedures	0
Grandparents Rights/Visitation	0
Guardianship-Adults/Minors	0
Name Change-Adults/Minors	0
Motions/Notice/Emergency	0
Paternity	0
Administrative Law/Judicial Review	0
Appeals	0
Business/Commercial	1
Civil Complaints/Petitions	0
Civil Procedure-State/Federal	0
Consumer	0
Criminal Law/Defense	1
LGBTQ Rights	0
Landlord/Tenant Law	0
Medical Malpractice	0
Military/Veterans Rights	0
Paternity	0
Probate/Wills/Estate Planning	1
Real Estate/Foreclosure	0
Rogue Title	0
Sealing of Criminal Records	0
Spanish Speaking	0
Library Catalog/Circulation	15
Copier Use/Change	7
Internet/Contexte	6
Lawyer in the Library Referrals	0
Westlaw	56
Copies of Court Records	0
Referrals to Other Services	0
Other	2
<b>TOTAL</b>	90
<b>TOTAL REF. QUESTIONS</b>	636

## REFERENCE-PHONE CALLS

GENERAL PUBLIC	COUNT	ATTORNEY/LP	COUNT
<b>TOTAL</b>	185	<b>TOTAL</b>	6
			<b>TOTAL PHONE CALLS</b> 191

## LAWYER IN THE LIBRARY

PARTICIPANTS	COUNT	PARTICIPANTS TURNED AWAY	COUNT
Lawyer in the Library-Family	65	Lawyer in the Library-Family	0
Lawyer in the Library-General	46	Lawyer in the Library-General	8
Lawyer in the Library-Probate	7	Lawyer in the Library-Probate	0
<b>TOTAL ATTENDANCE</b>	118	<b>TOTAL TURNED AWAY</b>	8

**MONTHLY STATISTICS FOR JULY 2017**

**VISITS**

GENERAL PUBLIC	TIME OF DAY	ATTORNEYS/LP	TIME OF DAY
Morning	225	Morning	11
Late morning	341	Late morning	25
Afternoon	371	Afternoon	10
Late afternoon	371	Late afternoon	0
Evening	128	Evening	10
<b>VISITS</b>	1436	<b>VISITS</b>	56
		<b>TOTAL VISITS</b>	1492

**REFERRED BY-GENERAL PUBLIC**

REFERRING AGENCY	COUNT
Court	0
Internet	0
Friend	0
Social Agency	0
NLS	0
WLS	0
<b>TOTAL REFERRALS</b>	0

**USAGE**

ELECTRONIC	COUNT
Circulation of Books	10
Inhouse Usage	81
Westlaw Searches	1462
EBSCO	0
Internet/Contexte	59
Email-Ask a Librarian	5
<b>TOTAL ELECT. USAGE</b>	1617

**REFERENCE-GENERAL PUBLIC**

REFERENCE QUESTIONS	COUNT
Adoption/Term. Parental Rights	9
Answers-Family	5
Oppositions/Objections	3
Child Custody	26
Child Support	11
Divorce/Annulment/Separation	37
Domestic Violence/TPO/EPO	9
Family Court Packets/Procedures	14
Grandparents Rights/Visitation	1
Guardianship-Adults/Minors	15
Name Change-Adults/Minors	10
Motions/Notice/Emergency	41
Paternity	2
Administrative Law/Judicial Review	2
Answers/Civil	2
Bankruptcy	2
Civil Complaints/Petitions	3
Civil Procedure-State/Federal	2
Civil Rights/Const. Law	1
Contract	1
Criminal Law/Defense	4
LGBTQ Rights	2
Landlord/Tenant Law	3
Paternity	2
Personal Injury/Damages	1
Probate/Wills/Estate Planning	5
Real Estate/Foreclosure	1
Rogue Title	5
Sealing of Criminal Records	2
Spanish Speaking	2
Library Catalog/Circulation	1
Copier Use/Change	118
Internet/Contexte	50
Lawyer in the Library Referrals	45
Westlaw	3
Copies of Court Records	5
Referrals to Other Services	16
Other	60
<b>TOTAL</b>	521

**REFERENCE-ATTORNEYS/LEGAL PROFESSIONALS**

REFERENCE QUESTIONS	COUNT
Adoption/Term. Parental Rights	0
Answers	0
Oppositions/Objections	0
Child Custody	0
Child Support	0
Divorce/Annulment/Separation	0
Domestic Violence/TPO/EPO	0
Family Court Packets/Procedures	0
Grandparents Rights/Visitation	0
Guardianship-Adults/Minors	0
Name Change-Adults/Minors	0
Motions/Notice/Emergency	0
Paternity	0
Administrative Law/Judicial Review	0
Answers/Civil	0
Bankruptcy	0
Civil Complaints/Petitions	0
Civil Procedure-State/Federal	0
Civil Rights/Const. Law	0
Contract	0
Criminal Law/Defense	0
LGBTQ Rights	0
Landlord/Tenant Law	0
Paternity	0
Personal Injury/Damages	0
Probate/Wills/Estate Planning	0
Real Estate/Foreclosure	0
Rogue Title	0
Sealing of Criminal Records	0
Spanish Speaking	0
Library Catalog/Circulation	9
Copier Use/Change	4
Internet/Contexte	9
Lawyer in the Library Referrals	0
Westlaw	48
Copies of Court Records	0
Referrals to Other Services	0
Other	4
<b>TOTAL</b>	74
<b>TOTAL REF. QUESTIONS</b>	595

**REFERENCE-PHONE CALLS**

GENERAL PUBLIC	COUNT	ATTORNEY/LP	COUNT
<b>TOTAL</b>	166	<b>TOTAL</b>	21
		<b>TOTAL PHONE CALLS</b>	187

**LAWYER IN THE LIBRARY**

PARTICIPANTS	COUNT	PARTICIPANTS TURNED AWAY	COUNT
Lawyer in the Library-Family	39	Lawyer in the Library-Family	3
Lawyer in the Library-General	27	Lawyer in the Library-General	8
Lawyer in the Library-Probate	5	Lawyer in the Library-Probate	0
<b>TOTAL ATTENDANCE</b>	71	<b>TOTAL TURNED AWAY</b>	11



**MONTHLY STATISTICS FOR AUGUST 2017**

**VISITS**

GENERAL PUBLIC	TIME OF DAY	ATTORNEYS/LP	TIME OF DAY
Morning	274	Morning	10
Late morning	408	Late morning	23
Afternoon	490	Afternoon	28
Late afternoon	389	Late afternoon	16
Evening	171	Evening	12
<b>VISITS</b>	1732	<b>VISITS</b>	89
			<b>TOTAL VISITS</b> 1821

**REFERRED BY-GENERAL PUBLIC**

REFERRING AGENCY	COUNT
Court	0
Internet	0
Friend	0
Social Agency	0
NLS	0
WLS	0
<b>TOTAL REFERRALS</b>	0

**USAGE**

ELECTRONIC	COUNT
Circulation of Books	32
Inhouse Usage	136
Westlaw Searches	1818
EBSCO	6
Internet/Contexte	54
Email-Ask a Librarian	16
<b>TOTAL ELECT. USAGE</b>	2062

**REFERENCE-GENERAL PUBLIC**

REFERENCE QUESTIONS	COUNT
Adoption/Term. Parental Rights	7
Answers-Family	8
Child Custody	29
Child Support	9
Divorce/Annulment/Separation	30
Domestic Violence/TPO/EPO	14
Family Court Packets/Procedures	22
Grandparents Rights/Visitation	4
Guardianship-Adults/Minors	14
Name Change-Adults/Minors	13
Motions/Notice/Emergency	24
Paternity	2
Administrative Law/Judicial Review	1
Answers/Civil	4
Appeals	2
Civil Complaints/Petitions	12
Civil Procedure-State/Federal	2
Consumer	1
Contract	1
Criminal Law/Defense	1
Employment/Labor	3
Firearms	1
LGBTQ Rights	1
Medical	0
Landlord/Tenant Law	6
Military/Veterans' Rights	1
Probate/Wills/Estate Planning	18
Real Estate/Foreclosure	1
Rogue Title	8
Sealing of Criminal Records	16
Spanish Speaking	5
Worker's Compensation	1
Library Catalog/Circulation	8
Copier Use/Change	170
Internet/Contexte	37
Lawyer in the Library Referrals	80
Westlaw	12
Copies of Court Records	7
Referrals to Other Services	38
Other	40
<b>TOTAL</b>	653

**REFERENCE-ATTORNEYS/LEGAL PROFESSIONALS**

REFERENCE QUESTIONS	COUNT
Adoption/Term. Parental Rights	0
Answers	0
Child Custody	0
Child Support	0
Divorce/Annulment/Separation	0
Domestic Violence/TPO/EPO	0
Family Court Packets/Procedures	0
Grandparents Rights/Visitation	0
Guardianship-Adults/Minors	0
Name Change-Adults/Minors	0
Motions/Notice/Emergency	0
Paternity	0
Administrative Law/Judicial Review	0
Answers/Civil	0
Appeals	0
Civil Complaints/Petitions	0
Civil Procedure-State/Federal	0
Consumer	0
Contract	0
Criminal Law/Defense	0
Employment/Labor	0
Firearms	0
LGBTQ Rights	0
Medical	1
Landlord/Tenant Law	0
Military/Veterans' Rights	0
Probate/Wills/Estate Planning	1
Real Estate/Foreclosure	1
Rogue Title	0
Sealing of Criminal Records	0
Spanish Speaking	0
Worker's Compensation	0
Library Catalog/Circulation	24
Copier Use/Change	2
Internet/Contexte	17
Lawyer in the Library Referrals	0
Westlaw	62
Copies of Court Records	0
Referrals to Other Services	0
Other	0
<b>TOTAL</b>	4
<b>TOTAL REF. QUESTIONS</b>	112

**REFERENCE-PHONE CALLS**

GENERAL PUBLIC	COUNT	ATTORNEY/LP	COUNT
<b>TOTAL</b>	223	<b>TOTAL</b>	9
		<b>TOTAL PHONE CALLS</b>	232

**LAWYER IN THE LIBRARY**

PARTICIPANTS	COUNT	PARTICIPANTS TURNED AWAY	COUNT
Lawyer in the Library-Family	59	Lawyer in the Library-Family	6
Lawyer in the Library-General	50	Lawyer in the Library-General	5
Lawyer in the Library-Probate	8	Lawyer in the Library-Probate	0
<b>TOTAL ATTENDANCE</b>	117	<b>TOTAL TURNED AWAY</b>	11

## MONTHLY STATISTICS FOR SEPTEMBER 2017

## VISITS

GENERAL PUBLIC	TIME OF DAY	ATTORNEYS/LP	TIME OF DAY
Morning	141	Morning	15
Late morning	331	Late morning	17
Afternoon	393	Afternoon	8
Late afternoon	285	Late afternoon	9
Evening	114	Evening	7
<b>VISITS</b>	1264	<b>VISITS</b>	56
			<b>TOTAL VISITS</b> 1320

## REFERRED BY-GENERAL PUBLIC

REFERRING AGENCY	COUNT
Court	0
Internet	0
Friend	0
Social Agency	0
NLS	0
WLS	0
<b>TOTAL REFERRALS</b>	0

## USAGE

ELECTRONIC	COUNT
Circulation of Books	19
Inhouse Usage	34
Westlaw Searches	2273
EBSCO	0
Internet/Contexte	59
Email-Ask a Librarian	5
<b>TOTAL ELECT. USAGE</b>	2390

## REFERENCE-GENERAL PUBLIC

REFERENCE QUESTIONS	COUNT
Adoption/Term. Parental Rights	1
Answers-Family	12
Child Custody	14
Child Support	2
Divorce/Annulment/Separation	40
Domestic Violence/TPO/EPO	5
Family Court Packets/Procedures	21
Grandparents Rights/Visitation	3
Guardianship-Adults/Minors	12
Name Change-Adults/Minors	3
Motions/Notice/Emergency	25
Paternity	1
Administrative Law/Judicial Review	2
Appeals	1
Bankruptcy	2
Civil Complaints/Petitions	8
Civil Procedure-State/Federal	2
Civil Rights/Const. Law	2
Criminal Law/Defense	2
Disability/ADA	2
Employment/Labor	2
Firearms	1
Medical	2
Landlord/Tenant Law	1
Military/Veterans' Rights	1
Personal Injury/Damages	1
Probate/Wills/Estate Planning	10
Real Estate/Foreclosure	3
Rogue Title	4
Sealing of Criminal Records	12
Library Catalog/Circulation	2
Copier Use/Change	130
Internet/Contexte	41
Lawyer in the Library Referrals	44
Westlaw	18
Copies of Court Records	7
Referrals to Other Services	15
Other	37
<b>TOTAL</b>	491

## REFERENCE-ATTORNEYS/LEGAL PROFESSIONALS

REFERENCE QUESTIONS	COUNT
Adoption/Term. Parental Rights	0
Answers	0
Child Custody	0
Child Support	0
Divorce/Annulment/Separation	0
Domestic Violence/TPO/EPO	0
Family Court Packets/Procedures	0
Grandparents Rights/Visitation	0
Guardianship-Adults/Minors	0
Name Change-Adults/Minors	0
Motions/Notice/Emergency	0
Paternity	0
Administrative Law/Judicial Review	0
Appeals	0
Bankruptcy	0
Civil Complaints/Petitions	0
Civil Procedure-State/Federal	0
Civil Rights/Const. Law	1
Criminal Law/Defense	0
Disability/ADA	0
Employment/Labor	0
Firearms	0
Medical	0
Landlord/Tenant Law	0
Military/Veterans' Rights	0
Personal Injury/Damages	0
Probate/Wills/Estate Planning	0
Real Estate/Foreclosure	0
Rogue Title	0
Sealing of Criminal Records	0
Library Catalog/Circulation	17
Copier Use/Change	1
Internet/Contexte	18
Lawyer in the Library Referrals	0
Westlaw	48
Copies of Court Records	0
Referrals to Other Services	0
Other	3
<b>TOTAL</b>	88
<b>TOTAL REF. QUESTIONS</b>	579

## REFERENCE-PHONE CALLS

GENERAL PUBLIC	COUNT	ATTORNEY/LP	COUNT
<b>TOTAL</b>	1	<b>TOTAL</b>	182
			<b>TOTAL PHONE CALLS</b> 183

## LAWYER IN THE LIBRARY

PARTICIPANTS	COUNT	PARTICIPANTS TURNED AWAY	COUNT
Lawyer in the Library-Family	42	Lawyer in the Library-Family	0
Lawyer in the Library-General	34	Lawyer in the Library-General	0
Lawyer in the Library-Probate	9	Lawyer in the Library-Probate	0
<b>TOTAL ATTENDANCE</b>	85	<b>TOTAL TURNED AWAY</b>	0

## MONTHLY STATISTICS FOR OCTOBER 2017

## VISITS

GENERAL PUBLIC	TIME OF DAY	ATTORNEYS/LP	TIME OF DAY
Morning	129	Morning	16
Late morning	375	Late morning	20
Afternoon	380	Afternoon	29
Late afternoon	391	Late afternoon	17
Evening	165	Evening	6
<b>VISITS</b>	1440	<b>VISITS</b>	88
			<b>TOTAL VISITS</b> 1528

## REFERRED BY-GENERAL PUBLIC

REFERRING AGENCY	COUNT
Court	0
Internet	0
Friend	0
Social Agency	0
NLS	0
WLS	0
<b>TOTAL REFERRALS</b>	0

## USAGE

ELECTRONIC	COUNT
Circulation of Books	13
Inhouse Usage	128
Westlaw Searches	2124
EBSCO	16
Internet/Contexte	104
Email-Ask a Librarian	11
<b>TOTAL ELECT. USAGE</b>	2396

## REFERENCE-GENERAL PUBLIC

REFERENCE QUESTIONS	COUNT
Adoption/Term. Parental Rights	2
Answers-Family	6
Child Custody	10
Child Support	3
Divorce/Annulment/Separation	32
Domestic Violence/TPO/EPO	9
Family Court Packets/Procedures	33
Grandparents Rights/Visitation	0
Guardianship-Adults/Minors	15
Name Change-Adults/Minors	9
Motions/Notice/Emergency	23
Oppositions/Objections	1
Paternity	2
Administrative Law/Judicial Review	2
Answers	1
Business/Commercial	1
Civil Complaints/Petitions	10
Civil Procedure-State/Federal	2
Civil Rights/Const. Law	1
Consumer	2
Contract	1
Criminal Law/Defense	3
Disability/ADA	2
Employment/Labor	1
Firearms	3
Landlord/Tenant Law	2
Personal Injury/Damages	2
Probate/Wills/Estate Planning	10
Real Estate/Foreclosure	1
Rogue Title	11
Sealing of Criminal Records	18
Spanish Speaking	1
Library Catalog/Circulation	2
Copier Use/Change	197
Internet/Contexte	84
Lawyer in the Library Referrals	62
Westlaw	29
Copies of Court Records	13
Referrals to Other Services	38
Other	68
<b>TOTAL</b>	712

## REFERENCE-ATTORNEYS/LEGAL PROFESSIONALS

REFERENCE QUESTIONS	COUNT
Adoption/Term. Parental Rights	0
Answers	0
Child Custody	0
Child Support	0
Divorce/Annulment/Separation	1
Domestic Violence/TPO/EPO	0
Family Court Packets/Procedures	0
Grandparents Rights/Visitation	0
Guardianship-Adults/Minors	0
Name Change-Adults/Minors	0
Motions/Notice/Emergency	0
Oppositions/Objections	0
Paternity	0
Administrative Law/Judicial Review	0
Answers	0
Business/Commercial	0
Civil Complaints/Petitions	0
Civil Procedure-State/Federal	0
Civil Rights/Const. Law	0
Consumer	0
Contract	0
Criminal Law/Defense	0
Disability/ADA	0
Employment/Labor	0
Firearms	0
Landlord/Tenant Law	0
Personal Injury/Damages	0
Probate/Wills/Estate Planning	0
Real Estate/Foreclosure	0
Rogue Title	0
Sealing of Criminal Records	0
Spanish Speaking	0
Library Catalog/Circulation	11
Copier Use/Change	2
Internet/Contexte	20
Lawyer in the Library Referrals	0
Westlaw	54
Copies of Court Records	1
Referrals to Other Services	0
Other	18
<b>TOTAL</b>	107
<b>TOTAL REF. QUESTIONS</b>	819

## REFERENCE-PHONE CALLS

GENERAL PUBLIC	COUNT	ATTORNEY/LP	COUNT
<b>TOTAL</b>	213	<b>TOTAL</b>	25
			<b>TOTAL PHONE CALLS</b> 238

## LAWYER IN THE LIBRARY

PARTICIPANTS	COUNT	PARTICIPANTS TURNED AWAY	COUNT
Lawyer in the Library-Family	58	Lawyer in the Library-Family	1
Lawyer in the Library-General	30	Lawyer in the Library-General	0
Lawyer in the Library-Probate	12	Lawyer in the Library-Probate	0
<b>TOTAL ATTENDANCE</b>	100	<b>TOTAL TURNED AWAY</b>	1

CHAPTER.....

AN ACT relating to certificates of title; authorizing the Department of Motor Vehicles to issue a new certificate of title or a state agency to issue a salvage title for a vehicle to a person who is unable to provide a certificate of title for the vehicle and who files a bond with the Department or state agency under certain circumstances; setting forth the requirements for filing the bond; requiring the Department or state agency to return the bond under certain circumstances; abolishing certain rights of action against the Department of Motor Vehicles and any officer or employee of the Department; requiring certain lienholders to process all notifications and releases of security interests through the electronic lien system established for the Department; and providing other matters properly relating thereto.

**Legislative Counsel's Digest:**

Under existing law, if an applicant for registration of a vehicle or transfer of registration is unable to provide a certificate of title for the vehicle, the Department of Motor Vehicles may issue to the applicant a certificate of title if the Department is satisfied that the applicant has provided information sufficient to establish: (1) legal ownership of the vehicle; or (2) that the applicant is entitled to a new certificate of title. (NRS 482.240, 482.415) Similarly, if an applicant for a salvage title for a vehicle is unable to furnish a certificate of title for the vehicle, the state agency may issue a salvage title if the state agency is satisfied, after examining the circumstances and requiring the filing of suitable information, that the applicant is entitled to a salvage title. (NRS 487.820) Existing law requires a person whose certificate of title is lost, mutilated or illegible to immediately make application for and obtain a duplicate or substitute certificate of title upon furnishing information satisfactory to the Department and payment of the required fees. (NRS 482.285)

**Section 1** of this bill authorizes a person who is unable to provide information satisfactory to the Department that the person is entitled to a certificate of title or a duplicate or substitute certificate of title for a vehicle to obtain a new certificate of title by: (1) filing a bond with the Department in an amount equal to one and one-half times the value of the vehicle, as determined by the Department; (2) allowing the Department to inspect the vehicle to verify the vehicle identification number and the identification numbers, if any, for parts used to repair the vehicle; and (3) authorizing the Department to conduct a vehicle history search through relevant national crime information systems. Such a bond must be conditioned to indemnify prior and subsequent owners or lienholders of the vehicle against any expense, loss or damage because of the issuance of the certificate of title, or because of any defect in or undisclosed security interest in the applicant's right or title to the vehicle or the applicant's interest in the vehicle. The bond must be returned by the Department at the end of 3 years, unless the Department has been notified of the pendency of an action to recover on the bond. **Section 1** also abolishes any right of action against the Department for taking certain actions or failing to act in providing a certificate of title pursuant to that section. Finally, **section 1** provides that an applicant for a certificate of title pursuant to that section may participate in



the Department's electronic lien system. **Section 6** of this bill sets forth the same option for filing a bond and allowing an inspection to obtain a salvage title for a vehicle, and abolishes any right of action against the Department in a manner similar to the provisions of **section 1**. **Sections 2-5** of this bill make conforming changes. Existing law authorizes the Department to adopt regulations specifying the amount of the fees which the Department will charge and collect for each certificate of title or duplicate certificate of title issued. (NRS 482.429) Existing regulations impose a fee of \$20 for each certificate of title or duplicate certificate of title issued for a vehicle present or registered in this State. (NAC 482.907)

Existing law requires the Department to enter into a contract to establish, implement and operate an electronic lien system for use by certain lienholders in lieu of the issuance and maintenance of paper documents otherwise required to process the notification and release of a security interest in a vehicle. (NRS 482.4285) **Section 5.5** of this bill requires all lienholders to use the electronic lien system to process all notifications and releases of security interests, with an exception for persons who are not normally engaged in the business or practice of financing vehicles.

EXPLANATION – Matter in *bolded italics* is new; matter between brackets ~~omitted material~~ is material to be omitted.

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THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN  
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

**Section 1.** Chapter 482 of NRS is hereby amended by adding thereto a new section to read as follows:

*1. If an applicant who is seeking a certificate of title to a vehicle from the Department pursuant to subsection 3 of NRS 482.240, subsection 2 of NRS 482.260, subsection 1 of NRS 482.285 or subsection 1 of NRS 482.415 is unable to satisfy the Department that the applicant is entitled to a certificate of title pursuant to those provisions, the applicant may obtain a new certificate of title from the Department by:*

*(a) Filing a bond with the Department that meets the requirements of subsection 3;*

*(b) Allowing the Department to inspect the vehicle to verify the vehicle identification number and identification numbers, if any, on parts used to repair the vehicle; and*

*(c) Authorizing the Department to conduct a search of the history of the vehicle through any national crime information system, including, without limitation, the:*

*(1) National Crime Information Center, as defined in NRS 179A.061; and*

*(2) National Motor Vehicle Title Information System of the United States Department of Justice.*

*2. Any person damaged by the issuance of a certificate of title pursuant to this section has a right of action to recover on the*



*bond for any breach of its conditions, except the aggregate liability of the surety to all persons must not exceed the amount of the bond. The Department shall return the bond, and any deposit accompanying it, 3 years after the bond was filed with the Department, except that the Department shall not return the bond if the Department has been notified of the pendency of an action to recover on the bond.*

*3. The bond required pursuant to subsection 1 must be:*

- (a) In a form prescribed by the Department;*
- (b) Executed by the applicant as principal and by a corporation qualified under the laws of this State as surety;*
- (c) In an amount equal to one and one-half times the value of the vehicle, as determined by the Department; and*
- (d) Conditioned to indemnify any:*

*(1) Prior owner or lienholder of the vehicle, and his or her successors in interest;*

*(2) Subsequent purchaser of the vehicle, and his or her successors in interest; or*

*(3) Person acquiring a security interest in the vehicle, and his or her successors in interest,*

*↪ against any expense, loss or damage because of the issuance of the certificate of title or because of any defect in or undisclosed security interest in the applicant's right or title to the vehicle or the applicant's interest in the vehicle.*

*4. A right of action does not exist in favor of any person by reason of any action or failure to act on the part of the Department or any officer or employee thereof in carrying out the provisions of this section, or in giving or failing to give any information concerning the legal ownership of a vehicle or the existence of a title obtained pursuant to this section.*

*5. An applicant seeking a certificate of title pursuant to this section may participate in the electronic lien system authorized in NRS 482.4285.*

**Sec. 2.** NRS 482.240 is hereby amended to read as follows:

482.240 1. Upon the registration of a vehicle, the Department or a registered dealer shall issue a certificate of registration to the owner.

2. When an applicant for registration or transfer of registration is unable, for any reason, to submit to the Department in support of the application for registration, or transfer of registration, such documentary evidence of legal ownership as, in the opinion of the Department, is sufficient to establish the legal ownership of the vehicle concerned in the application for registration or transfer of





registration, the Department may issue to the applicant only a certificate of registration.

3. The Department may, upon proof of ownership satisfactory to it ~~H~~ *or pursuant to section 1 of this act*, issue a certificate of title before the registration of the vehicle concerned. The certificate of registration issued pursuant to this chapter is valid only during the registration period or calendar year for which it is issued, and a certificate of title is valid until cancelled by the Department upon the transfer of interest therein.

**Sec. 3.** NRS 482.260 is hereby amended to read as follows:

482.260 1. When registering a vehicle, the Department and its agents or a registered dealer shall:

(a) Collect the fees for license plates and registration as provided for in this chapter.

(b) Collect the governmental services tax on the vehicle, as agent for the State and for the county where the applicant intends to base the vehicle for the period of registration, unless the vehicle is deemed to have no base.

(c) Collect the applicable taxes imposed pursuant to chapters 372, 374, 377 and 377A of NRS.

(d) Issue a certificate of registration.

(e) If the registration is performed by the Department, issue the regular license plate or plates.

(f) If the registration is performed by a registered dealer, provide information to the owner regarding the manner in which the regular license plate or plates will be made available to the owner.

2. Upon proof of ownership satisfactory to the Director ~~H~~ *as otherwise provided in section 1 of this act*, the Director shall cause to be issued a certificate of title as provided in this chapter.

3. Except as otherwise provided in NRS 371.070 and subsections 6, 7 and 8, every vehicle being registered for the first time in Nevada must be taxed for the purposes of the governmental services tax for a 12-month period.

4. The Department shall deduct and withhold 2 percent of the taxes collected pursuant to paragraph (c) of subsection 1 and remit the remainder to the Department of Taxation.

5. A registered dealer shall forward all fees and taxes collected for the registration of vehicles to the Department.

6. A trailer being registered pursuant to NRS 482.2065 must be taxed for the purposes of the governmental services tax for a 3-year period.

7. A full trailer or semitrailer being registered pursuant to subsection 3 of NRS 482.483 must be taxed for the purposes of the



governmental services tax in the amount of \$86. The governmental services tax paid pursuant to this subsection is nontransferable and nonrefundable.

8. A moped being registered pursuant to NRS 482.2155 must be taxed for the purposes of the governmental services tax for only the 12-month period following the registration. The governmental services tax paid pursuant to this subsection is nontransferable and nonrefundable.

**Sec. 4.** NRS 482.285 is hereby amended to read as follows:

482.285 1. If any certificate of registration or certificate of title is lost, mutilated or illegible, the person to whom it was issued shall immediately make application for and obtain a duplicate or substitute therefor upon furnishing information satisfactory to the Department and upon payment of the required fees. *An applicant who is unable to furnish information satisfactory to the Department that the applicant is entitled to a duplicate or substitute certificate of title pursuant to this subsection may obtain a new certificate of title pursuant to the provisions of section 1 of this act.*

2. If any license plate or plates or any decal is lost, mutilated or illegible, the person to whom it was issued shall immediately make application for and obtain:

- (a) A duplicate number plate or a substitute number plate;
- (b) A substitute decal; or
- (c) A combination of both (a) and (b),

→ as appropriate, upon furnishing information satisfactory to the Department and payment of the fees required by NRS 482.500.

3. If any license plate or plates or any decal is stolen, the person to whom it was issued shall immediately make application for and obtain:

- (a) A substitute number plate;
- (b) A substitute decal; or
- (c) A combination of both (a) and (b),

→ as appropriate, upon furnishing information satisfactory to the Department and payment of the fees required by NRS 482.500.

4. The Department shall issue duplicate number plates or substitute number plates and, if applicable, a substitute decal, if the applicant:

(a) Returns the mutilated or illegible plates to the Department or signs a declaration that the plates were lost, mutilated or illegible; and

(b) Complies with the provisions of subsection 6.





5. The Department shall issue substitute number plates and, if applicable, a substitute decal, if the applicant:

- (a) Signs a declaration that the plates were stolen; and
- (b) Complies with the provisions of subsection 6.

6. Except as otherwise provided in this subsection, an applicant who desires duplicate number plates or substitute number plates must make application for renewal of registration. Except as otherwise provided in subsection 7 or 8 of NRS 482.260, credit must be allowed for the portion of the registration fee and governmental services tax attributable to the remainder of the current registration period. In lieu of making application for renewal of registration, an applicant may elect to make application solely for:

(a) Duplicate number plates or substitute number plates, and a substitute decal, if the previous license plates were lost, mutilated or illegible; or

(b) Substitute number plates and a substitute decal, if the previous license plates were stolen.

7. An applicant who makes the election described in subsection 6 retains the current date of expiration for the registration of the applicable vehicle and is not, as a prerequisite to receiving duplicate number plates or substitute number plates or a substitute decal, required to:

(a) Submit evidence of compliance with controls over emission; or

(b) Pay the registration fee and governmental services tax attributable to a full period of registration.

**Sec. 5.** NRS 482.415 is hereby amended to read as follows:

482.415 1. Whenever application is made to the Department for registration of a vehicle previously registered pursuant to this chapter and the applicant is unable to present the certificate of registration or certificate of title previously issued for the vehicle because the certificate of registration or certificate of title is lost, unlawfully detained by one in possession or otherwise not available, the Department may receive the application, investigate the circumstances of the case and require the filing of affidavits or other information. When the Department is satisfied that the applicant is entitled to a new certificate of registration and certificate of title, it may register the applicant's vehicle and issue new certificates and a new license plate or plates to the person or persons entitled thereto.

*An applicant who is unable to satisfy the Department that the applicant is entitled to a new certificate of title pursuant to this*



*subsection may obtain a new certificate of title pursuant to the provisions of section 1 of this act.*

2. Whenever application is made to the Department for the registration of a motor vehicle of which the:

- (a) Ownership has been transferred;
- (b) Certificate of title is lost, unlawfully detained by one in possession or otherwise not available; and
- (c) Model year is 9 years old or newer,

↳ the transferor of the motor vehicle may, to furnish any information required by the Department to carry out the provisions of NRS 484D.330, designate the transferee of the motor vehicle as attorney-in-fact on a form for a power of attorney provided by the Department.

3. The Department shall provide the form described in subsection 2. The form must be:

- (a) Produced in a manner that ensures that the form may not be easily counterfeited; and
- (b) Substantially similar to the form set forth in Appendix E of Part 580 of Title 49 of the Code of Federal Regulations.

4. The Department may charge a fee not to exceed 50 cents for each form it provides.

**Sec. 5.5.** NRS 482.4285 is hereby amended to read as follows:

482.4285 1. The Department shall enter into one or more contracts pursuant to this section to establish, implement and operate, in lieu of the issuance and maintenance of paper documents otherwise required by this chapter, an electronic lien system to process the notification and release of security interests through electronic batch file transfers.

2. Any contract entered into pursuant to this section must not require the Department to pay any amount to a contractor unless otherwise provided in this section. A contractor must be required to reimburse the Department for any reasonable implementation costs directly incurred by the Department during the establishment and ongoing administration of the electronic lien system. A contract entered into pursuant to this section must include provisions specifically prohibiting a contractor from using information concerning vehicle titles for marketing or solicitation purposes.

3. The electronic lien system must allow qualified service providers to participate in the system. A lienholder may participate in the system through any qualified service provider approved by the Department for participation in the system.

4. Service providers may be required to collect fees from lienholders and their agents for the implementation and administration of the electronic lien system. The amount of the fee



collected by a service provider and paid to a contractor for the establishment and maintenance of the electronic lien system must not exceed \$4 per transaction.

5. A contractor may also serve as a service provider under such terms and conditions as are established by the Department pursuant to the terms of a contract entered into pursuant to this section and the regulations adopted by the Department. If a contractor will also serve as a service provider:

(a) The Department may perform audits of the contractor at intervals determined by the Department to ensure the contractor is not engaged in predatory pricing. The contractor shall reimburse the Department for the cost of all audits.

(b) The contract between the Department and the contractor entered into pursuant to this section must include an acknowledgement by the contractor that the contractor is required to enter into agreements to exchange electronic lien data with all service providers who offer electronic lien and title services to lienholders doing business in the State of Nevada, have been approved by the Department for participation in the electronic lien system pursuant to this section and elect to use the contractor for access to the electronic lien system. A service provider must not be required to provide confidential or proprietary information to any other service provider.

6. Except for persons who are not normally engaged in the business or practice of financing vehicles, all lienholders ~~are required to participate in the electronic lien system.~~ *shall use the electronic lien system to process all notifications and releases of security interests through electronic batch file transfers.*

7. For the purposes of this chapter, any requirement that a lien or other information appear on a certificate of title is satisfied by the inclusion of that information in an electronic file maintained in an electronic lien system. The satisfaction of a lien may be electronically transmitted to the Department. A certificate of title is not required to be issued until the lien is satisfied or the certificate of title is otherwise required to meet the requirements of any legal proceeding or other provision of law. If a vehicle is subject to an electronic lien, the certificate of title shall be deemed to be physically held by the lienholder for the purposes of state or federal law concerning odometer readings and disclosures.

8. A certified copy of the Department's electronic record of a lien is admissible in any civil, criminal or administrative proceeding in this State as evidence of the existence of the lien. If a certificate of title is maintained electronically in the electronic lien system, a



certified copy of the Department's electronic record of the certificate of title is admissible in any civil, criminal or administrative proceeding in this State as evidence of the existence and contents of the certificate of title.

9. The Director may adopt such regulations as are necessary to carry out the provisions of this section, including, without limitation:

(a) The amount of the fee a service provider is required to charge pursuant to subsection 4 and pay to a contractor for the establishment and maintenance of the electronic lien system.

(b) The qualifications of service providers for participation in the electronic lien system.

(c) The qualifications for a contractor to enter into a contract with the Department to establish, implement and operate the electronic lien system.

(d) Program specifications that a contractor must adhere to in establishing, implementing and operating the electronic lien system.

(e) Additional requirements for and restrictions upon a contractor who will also serve as a service provider.

10. As used in this section:

(a) "Contractor" means a person who, pursuant to this section, enters into a contract with the Department to establish, implement and operate the electronic lien system.

(b) "Electronic lien system" means a system to process the notification and release of security interests through electronic batch file transfers that is established and implemented pursuant to this section.

(c) "Service provider" means a person who, pursuant to this section, provides lienholders with software to manage electronic lien and title data.

**Sec. 6.** NRS 487.820 is hereby amended to read as follows:

487.820 1. Except as otherwise provided in subsection 2 of NRS 487.800, if the applicant for a salvage title is unable to furnish the certificates of title and registration last issued for the vehicle, the state agency may accept the application, examine the circumstances of the case and require the filing of suitable affidavits or other information or documents. If satisfied that the applicant is entitled to a salvage title, the state agency may issue the salvage title.

2. No duplicate certificate of title or registration may be issued when a salvage title is applied for, and no fees are required for the affidavits of any stolen, lost or damaged certificate, or duplicates thereof, unless the vehicle is subsequently registered.



3. *If an applicant is unable to satisfy the state agency that the applicant is entitled to a salvage title pursuant to subsection 1, the applicant may obtain a salvage title from the state agency by:*

*(a) Filing a bond with the state agency that meets the requirements of subsection 5;*

*(b) Allowing the state agency to inspect the vehicle to verify the vehicle identification number and the identification numbers, if any, for parts used to repair the vehicle; and*

*(c) Authorizing the state agency to conduct a search through any national crime information system, including, without limitation, the:*

*(1) National Crime Information Center, as defined in NRS 179A.061; and*

*(2) National Motor Vehicle Title Information System of the United States Department of Justice.*

4. *Any person damaged by the issuance of the salvage title pursuant to subsection 3 has a right of action to recover on the bond for any breach of its conditions, except the aggregate liability of the surety to all persons must not exceed the amount of the bond. The state agency shall return the bond, and any deposit accompanying it, 3 years after the bond was filed with the state agency, except that the state agency must not return the bond if the state agency has been notified of the pendency of an action to recover on the bond.*

5. *The bond required pursuant to subsection 3 must be:*

*(a) In a form prescribed by the state agency;*

*(b) Executed by the applicant as principal and by a corporation qualified under the laws of this State as surety;*

*(c) In an amount equal to one and one-half times the value of the vehicle, as determined by the state agency; and*

*(d) Conditioned to indemnify any:*

*(1) Prior owner or lienholder of the vehicle, and his or her successors in interest;*

*(2) Subsequent purchaser of the vehicle, and his or her successors in interest; or*

*(3) Person acquiring a security interest in the vehicle, and his or her successors in interest,*

*↪ against any expense, loss or damage because of the issuance of the salvage title or because of any defect in or undisclosed security interest in the applicant's right or title to the vehicle or the applicant's interest in the vehicle.*

6. *A right of action does not exist in favor of any person by reason of any action or failure to act on the part of the state*



*agency or any officer or employee thereof in carrying out the provisions of subsections 3, 4 and 5, or in giving or failing to give any information concerning the legal ownership of a vehicle or the existence of a salvage title obtained pursuant to subsection 3.*

**Sec. 7.** 1. This section becomes effective upon passage and approval.

2. Sections 1 to 6, inclusive, of this act become effective upon passage and approval for the purpose of adopting any regulations and performing any other preparatory administrative tasks that are necessary to carry out the provisions of this act.

3. Section 5.5 of this act becomes effective on July 1, 2017, for all other purposes.

4. Sections 1 to 5, inclusive, and 6 of this act become effective on July 1, 2018, for all other purposes.







## Washoe County Community Service Application

Please complete the following application to indicate your interest in a position on a Washoe County Board or Commission. Your application will be kept on file for 12 months. You will need to reapply after that time if you still wish to be considered for a position.

Is there a specific Board or Commission vacancy you are applying for? If yes, which one?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Washoe County Law Library Board of Trustees	

Name: Clayton P. Brust
------------------------

### Residential Home Address

Address: [REDACTED]		
City: Reno	State: NV	Zip: [REDACTED]
Assessor's Parcel Number if known:		
Home Phone: [REDACTED]	Cell Phone: Same	
E-mail: [REDACTED]		

### Mailing Address (if different from residential home address)

Address: [REDACTED]		
City: Reno	State: NV	Zip: [REDACTED]

### Occupation and Business Address

Job Title: Lawyer		
Business Name: Robison, Simons, Sharp & Brust		
Address (Street and/or P.O. Box): 71 Washington Street		
City: Reno	State: NV	Zip: 89503
Assessor's Parcel Number if known:		
Business Phone: [REDACTED]		
E-mail: [REDACTED]		

### Registered Voter

Are you registered to vote in Washoe County?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The Washoe County Commission requires that a person be a registered voter in Washoe County (if eligible to vote) to be considered for membership on a Citizen Advisory Board. This requirement may be waived on a case-by-case basis by the County Commission.	

How long have you lived in your area? (Years/Months) 9 Years
How long have you lived in Washoe County? (Years/Months) 21 years
Have you ever been convicted of a felony or misdemeanor other than minor traffic violations?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, please list conviction dates and nature:
Briefly, in your own words explain why you would like to be appointed to the Board or Commission.

Please print or type, and complete the form entirely.

February 2017

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To continue preserving the Library, to continue modernizing the Library, and to continue developing the Lawyer in theSe Library program.

Describe your qualifications for this appointment, including, but not limited to your educational background, professional background and awards/honors.

Several years on the Library Board.

List your community and/or civic involvement history.

Vice President and Board Member of Disability Resources; Former President Washoe County Bar Association; Former President Washoe County Bar Foundation; Current President Our Lady of the Snows School Board; Youth Sports Coach; Former Chairman of Vintage Affair Fundraiser.

Please list the name and phone number of any personal references that we may contact.



Mark Simons - [REDACTED]

Please attach any additional information you wish.

I understand the role and responsibilities of membership on this board or commission and am willing to serve. If appointed, I will attend required meetings and training and will adhere to pertinent bylaws. I understand that some appointments require a Financial Disclosure Form to be submitted to the Nevada State Ethics Commission. I certify that, to the best of my knowledge, the information I have provided in this application is true and correct. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

11/15/17

**PLEASE RETURN THE APPLICATION TO:**

Washoe County Planning and Development  
P.O. Box 11130, 1001 E. Ninth Street, Room A275, Reno, NV 89520-0027  
Phone: (775) 328-3600; FAX: (775) 328-6133; Email: [krstark@washoecounty.us](mailto:krstark@washoecounty.us)

Date Received: \_\_\_\_\_

Commission District: \_\_\_\_\_

Appointed to: \_\_\_\_\_

Date of Appointment: \_\_\_\_\_

*Thank you for your interest in Washoe County Government!*

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Is there a specific Board or Commission vacancy you are applying for? ☒ Yes ☐ No  
If yes, which one?

Washoe County Law Library Board of Trustees

Name: Cortney Young

### Residential Home Address

Address: [REDACTED]		
City: Reno	State: Nevada	Zip: [REDACTED]
Assessor's Parcel Number if known: [REDACTED]		
Home Phone: None		Cell Phone: [REDACTED]
E-mail: [REDACTED]		

### Mailing Address (if different from residential home address)

Address: Same as above		
City:	State:	Zip:

### Occupation and Business Address

Job Title: Mediator		
Business Name: Fennemore Craig, P.C.		
Address (Street and/or P.O. Box): 300 E. Second Street, Suite 1510		
City: Reno	State: Nevada	Zip: 89501
Assessor's Parcel Number if known:		
Business Phone: [REDACTED]		
E-mail: [REDACTED]		

### Registered Voter

Are you registered to vote in Washoe County? ☒ Yes ☐ No

The Washoe County Commission requires that a person be a registered voter in Washoe County (if eligible to vote) to be considered for membership on a Citizen Advisory Board. This requirement may be waived on a case-by-case basis by the County Commission.

How long have you lived in your area? (Years/Months)	1 year
How long have you lived in Washoe County? (Years/Months)	14 years
Have you ever been convicted of a felony or misdemeanor other than minor traffic violations?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, please list conviction dates and nature:	
N/A	
Briefly, in your own words explain why you would like to be appointed to the Board or Commission.	

Please print or type, and complete the form entirely.

February 2017

I would like to be a member of the Board of Trustees because I view the law library as a great asset to our community. The law library serves a valuable purpose for members of the bench and bar. Beyond that, the law library is a great equalizer that serves as a unique and valuable resource to non-attorney and non-represented litigants providing free access to legitimate legal information for every member of the community regardless of their educational background or other status. The valuable programs the library offers, such as lawyer in the library, ensures and guarantees access to qualified legal professionals for those who seek it. I believe this to be part of our promise to provide equal justice to all.

It is all of the above that compels me to see that we continue to provide this great resource in a capacity that best serves our community.

Describe your qualifications for this appointment, including, but not limited to your educational background, professional background and awards/honors.

I am an active member of our legal community and I am deeply committed to our community. Please see my background and qualifications below.

I have spent over a decade with the Litigation and Trial team at Chapman Law firm, which has resolved millions of dollars annually in eminent domain and other real property claims. Additionally, I was a key player in the firm's ADR Litigation practice, and I continue that work at Fennemore Craig, P.C., representing clients in mediations concerning complex civil litigation.

My mediation practice is focused on the resolution of litigated disputes, including, but not limited to, asset valuation, securities, probate and trust disputes, breach of contract, homeowner association disputes, foreclosure and super-priority mediation, boundary disputes, landlord-tenant, and complex civil litigation. In 2016 I resolved \$2.5M in litigated claims.

Mediation/Arbitration Affiliations

- Arbitrator, Financial Industry Regulatory Authority (FINRA)(2017- Present)
- Arbitrator, National Futures Association (2017-Present)
- Mediator, Nevada Real Estate Division (2016-2017)
- Mediator, Neighborhood Mediation Center (2014-Present)
- Mediator & Arbitrator, State Bar of Nevada Fee Dispute Committee (2014-Present)
- President, Nevada Dispute Resolution Coalition (2014-Present)

Education

- Mediator Advanced Certificate, Pepperdine University, School of Law –Institute for Dispute Resolution (2015)
- Mediator Certificate, University of Nevada Reno (2014)
- Paralegal Studies, University of Nevada Reno (2005)

List your community and/or civic involvement history.

I am the Founder of the Children's Cancer Classic which is a local charity that raises money for the Northern Nevada Children's Cancer Foundation. Since 2016 we have raised more than \$15,000 for the Foundation with our charity basketball game that sees the District Attorney's Office take on the Public Defenders.

Since 2015 I have sat on the committee to grow the endowment for the Sierra Arts Foundation which, among other things, provides art education to school aged children in the Washoe County School District. In 2017 I helped facilitate a local growth effort for K9's for Warriors which provides service dogs to Veterans living with post traumatic stress disorder.

In 2017 I was chosen to receive the award for top 20 under 40 by the Reno-Tahoe Young Professional Network.

Please list the name and phone number of any personal references that we may contact.

Washoe County Community Service Application  
Page 3

Lidia Stiglich  
Christopher Hicks  
Herb Santos, Jr.  
Steven M. Silva  
Michael G. Chapman

Please attach any additional information you wish.

I understand the role and responsibilities of membership on this board or commission and am willing to serve. If appointed, I will attend required meetings and training and will adhere to pertinent bylaws. I understand that some appointments require a Financial Disclosure Form to be submitted to the Nevada State Ethics Commission. I certify that, to the best of my knowledge, the Information I have provided in this application is true and correct. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PLEASE RETURN THE APPLICATION TO:**

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Date Received: \_\_\_\_\_

Commission District: \_\_\_\_\_

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Is there a specific Board or Commission vacancy you are applying for? ☒ Yes ☐ No

If yes, which one?

Washoe County Law Library Board of Trustees

Name: Kathi L. Lutsch

### Residential Home Address

Address:

City: Reno

State: Nevada

Zip:

Assessor's Parcel Number if known:

Home Phone:

Cell Phone:

E-mail:

### Mailing Address (if different from residential home address)

Address: 510 W. Plumb Lane, Ste. B

City: Reno

State: Nevada

Zip: 89509

### Occupation and Business Address

Job Title: Paralegal

Business Name: J. Douglas Clark, Attorney at Law, Ltd.

Address (Street and/or P.O. Box): 510 W. Plumb Lane, Ste. B

City: Reno

State: Nevada

Zip: 89509

Assessor's Parcel Number if known:

Business Phone:

E-mail:

### Registered Voter

Are you registered to vote in Washoe County? ☒ Yes ☐ No

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How long have you lived in your area? (Years/Months) 30 Years

How long have you lived in Washoe County? (Years/Months) 30 Years

Have you ever been convicted of a felony or misdemeanor other than minor traffic violations?

☐ Yes ☒ No

If yes, please list conviction dates and nature:

Briefly, in your own words explain why you would like to be appointed to the Board or Commission.

Please print or type, and complete the form entirely.

February 2017

To continue recruiting lawyers for the Lawyer in the Library program and to sustain the program to help the community, as well as preserve the law library.

Describe your qualifications for this appointment, including, but not limited to your educational background, professional background and awards/honors.

Thirty years in the legal field, with 22 of them as a Paralegal.  
Attained the Advanced Certified Paralegal status  
Recruits lawyers for the probate division for the Lawyer in the Library program  
Member of the Probate Bar Association of Washoe County  
Member of NALA  
Member of the State Bar of Nevada - Paralegal Division

List your community and/or civic involvement history.

Volunteer for the Nevada Humane Society  
Established the Paralegal / Legal Assistants of the Probate Bar Association, which meets on a monthly basis.

Please list the name and phone number of any personal references that we may contact.

J. Douglas Clark, Esq. [REDACTED]  
Hon. Connie Steinheimer [REDACTED]  
Robin Wright, Probate Commissioner [REDACTED]

Please attach any additional information you wish.

I understand the role and responsibilities of membership on this board or commission and am willing to serve. If appointed, I will attend required meetings and training and will adhere to pertinent bylaws. I understand that some appointments require a Financial Disclosure Form to be submitted to the Nevada State Ethics Commission. I certify that, to the best of my knowledge, the information I have provided in this application is true and correct. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal.

Signature: Kathi L. Lutsch

Digitally signed by Kathi L. Lutsch  
Date: 2017.12.05 16:35:13 -08'00'

Date: 12/5/17

**PLEASE RETURN THE APPLICATION TO:**

Washoe County Planning and Development  
P.O. Box 11130, 1001 E. Ninth Street, Room A275, Reno, NV 89520-0027  
Phone: (775) 328-3600; FAX: (775) 328-6133; Email: [krstark@washoecounty.us](mailto:krstark@washoecounty.us)

Date Received: \_\_\_\_\_

Commission District: \_\_\_\_\_

Appointed to: \_\_\_\_\_

Date of Appointment: \_\_\_\_\_

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2018 PROPOSED MEETING DATES AND TIMES:

February 7, 2018, at 5:00 p.m.

May 2, 2018, at 5:00 p.m.

September 5, 2018, at 5:00 p.m.

December 5, 2018, at 11:00 a.m.