



# SECOND JUDICIAL DISTRICT COURT

WASHOE COUNTY  
STATE OF NEVADA

## Family Division Contract Mediator Panel Member (On-Call), no paid benefits

This is an Independent Contractor role

**Rate of Pay:** \$350 per mediation

**Announcement: October 11, 2021**

**Filing Deadline: Open Until Filled**

Interested applicants should apply online at <http://www.washoecourts.com>.

### How to Apply

A complete application packet will consist of the following:

- District Court Application [HERE](#)
- Cover Letter
- Resume
- 3 Professional References
- Education Verification
- Professional liability insurance verification

*We do not accept resumes in lieu of the District Court Application*

### Direct questions to:

SJDC Human Resources  
775-325-6623 (phone)  
775-325-6601 (fax)

### Direct application packet to:

#### Email

HR@washoecourts.us

#### Mail

Second Judicial District Court  
75 Court Street  
Reno, Nevada 89501



*The Second Judicial District Court is an  
Equal Employment Opportunity  
Employer*

### THE DISTRICT COURT

The Second Judicial District Court covers all communities within Washoe County and is part of the judicial branch of government. The District Court occupies two courthouses located in downtown Reno. The General Jurisdiction's historic courthouse proudly displays a copper dome lined with magnificent stained glass. The Family Division is located in a multi-court complex. Its footprint lines the banks of the Truckee River.

The Second Judicial District Court is a collaborative partner within Washoe County. Community outreach initiatives and public access to justice are on the forefront of the Court's mission. The District Court team is dynamic, boasts a wide range of expertise, and appreciates diversity.

Washoe County is a vibrant community. With world renowned Lake Tahoe nearby, residents enjoy its beauty all year long. The City of Reno offers all the benefits of a city while maintaining its small-town atmosphere. Washoe County is truly a great place to live.

Learn more about how you can join our team!

## **POSITION DESCRIPTION**

As an independent contractor with the Family Services Department, panel mediators will be expected to promote confidence in mediation as a process for resolving family disputes, increase the self-determination of participants by assisting parties in understanding their own needs and interests as well as the needs and interests of others, inform the parties that reaching an agreement in family mediation is voluntary, prepare a written parenting plan outlining custody and visitation arrangements consistent with any agreements reached in mediation, ensure the parties' understanding of the agreement, complete all paperwork, and regularly consult with Mediation staff to ensure consistency in mediation practice.

## **MINIMUM QUALIFICATIONS**

Contract mediators will have an approved combination of minimum competencies:

### **Education:**

Equivalent to a Master's degree from an accredited college or university with major course work in psychology, social work, law, marriage and family/child counseling, behavioral science, mental health counseling or related field.

Must have 40 hours of family mediation training. Acceptable training would be the 40-hour Beginning Mediation Training offered through the University of Nevada-Reno Continuing Education in collaboration with the Neighborhood Mediation Center or an equivalent basic mediation training program.

### **Experience:**

Ability to analyze and evaluate complex interpersonal and family relationships which requires the application of specialized counseling skills; effectively communicate orally and in written form; and prepare reports in a clear and concise manner.

Must have knowledge of family law and local mediation rules and experience with the resolution of family conflict.

Must have knowledge of model standards of practice for family and divorce mediation.

Must have knowledge of and training in the impact of family conflict on parents, children and other participants, including knowledge of child development, domestic abuse, and child abuse and neglect.

Must be able to recognize the impact of culture and diversity.

Must be a member of the Association of Family and Conciliation Courts, Association of Conflict Resolution or other related professional organization.

Ability to use virtual meeting platforms, such as Zoom.

Ability to work remotely via an internet network connection provided by the mediator, as needed. This connection should be a minimum of 50mb download speeds. Higher connection speed may be required if sharing this connection with other members in an employee's household.