

**RECORD OF JUDICIAL PROCEEDING REQUISITION FORM
Second Judicial District Court**



_____ **Compact Disc (CD) \$25.00 per CD (as of July 1, 2009 per
the updated Office Fees for the Second Judicial District Court)**

Cash, cashier's check, money order, business check, local personal check with a valid Nevada identification card or driver's license (information on local personal check must match the information on the identification; i.e. same address and telephone number) are acceptable forms of payment.

Please make checks payable to the Second Judicial District Court.

Number of copies ordered: _____

Date of Proceeding(s): _____

Case Number(s): _____

Case Title(s): _____

Requesting Party Name: _____

Mailing Address: _____

Telephone Number: _____

_____ CD was provided to requesting party at the conclusion of the proceeding.

Court Clerk/Deputy Clerk

NOTE: The party requesting a CD has the responsibility to confirm the hearing was recorded before making the request. Contact the Department or Division where the hearing took place to confirm this information.

Please allow 7-10 days to process this request once submitted.

FOR INTERNAL USE ONLY:

___ Requesting Party called for pick up of CD

___ Date

___ Clerk's initials