

Code: 3595
Name: _____
Address: _____

Telephone: _____
E-mail Address: _____
Self-Represented

IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
IN AND FOR THE COUNTY OF WASHOE

IN THE MATTER OF THE ESTATE OF:

_____, Case No. _____
Deceased. / Dept. No. PR

PETITION FOR LETTERS OF SPECIAL ADMINISTRATION

I respectfully represent as follows:

1. That the Decedent, _____, died on or about
the _____ day of _____, _____. A certified copy of Decedent's Death Certificate,
or other proof of death, is attached hereto as **Exhibit "1"**.

2. The Decedent was, at the time of his/her death, a resident of the County of Washoe, State of
Nevada, and that his/her Estate consists of real and/or personal property and that the exact value and
character of said property has not been determined, but it is believed to be of an estimated total
value of [check one]:

- More than \$200,000.00
 Between \$100,000.00 and \$200,000.00
 Less than \$100,000.00

3. There is no person authorized to care for the property belonging to the Estate and there is

1 danger of the same being neglected and greatly damaged thereby, and someone should be
2 authorized to take charge of and care of the property of the Estate.

3 In addition, Special Administration is needed for the following reason(s):
4
5
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9 4. Decedent died [check one]:

10 without a Last Will and Testament. Petitioner is a Nevada resident [see NRS 139.010].

11 -OR-

12 with a Last Will and Testament. The Will has -OR- has not been lodged with
13 this Court pursuant to NRS 136.050. Petitioner is the person named in the Will to serve as
14 Executor, with -OR- without bond. [If necessary, please provide additional explanation]:
15
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19 5. Petitioner is willing to act as Special Administrator of the Estate to ascertain the assets and
20 protect the same and for the reasons stated in ¶ 3, above. Petitioner is over the age of 18 years and
21 has never been convicted of a felony. Petitioner's address is:
22
23
24

25 6. The following are all of the relatives, heirs, next of kin, and persons named in the Will of the
26 Decedent within the second degree of consanguinity: (IMPORTANT: Must include: legally
27 married spouse, all living parents, siblings, and all children, even if estranged, out of state, or
28

1 disinherited in Will. Relationship to Decedent must be listed, as well as whether adult or minor
2 (with age of minors listed) and address of each (if unknown put last address or "unknown").

3 Name	4 Relationship/Age	5 Address
(1) _____	_____	_____
(2) _____	_____	_____
(3) _____	_____	_____
(4) _____	_____	_____
(5) _____	_____	_____
(6) _____	_____	_____

11 7. I understand that, if the Court appoints me as Special Administrator, I will be required to file
12 Reports, Accounts and Inventories, and to follow up with a Petition for Administration of the entire
13 Estate, and/or for Discharge, as the Court may order.

15 8. I understand that I am obligated to serve by mail all papers, including this Order, on all
16 parties who are interested in the Estate.

17 WHEREFORE, Petitioner prays that he/she be appointed Special Administrator of the above
18 Estate; that he/she be authorized to deposit all liquid assets in a separate Estate account; to take
19 possession of or to secure all real and personal property, and to communicate with lenders and
20 institutions as may become necessary to protect and preserve the Estate assets. Petitioner further
21 requests that he/she be specifically authorized to: _____
22 _____
23 _____
24 _____
25 _____.

26 I declare, under penalties of perjury, that I am the Petitioner in the foregoing action; that I
27 have read the above and foregoing Petition for Special Letters of Administration, and that the same
28

1 is true of my own knowledge, except for matters stated therein on information and belief, and as for
2 those matters, I believe it to be true.

3 This document does not contain the Social Security number of any person.

4
5 Date: _____

Signature: _____

6 Printed Name: _____
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