Code: 3595
Name: _____
Address: _____
_____
Telephone: _____
Email: _____
Self-Represented Litigant

IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA

IN AND FOR THE COUNTY OF WASHOE

IN THE MATTER OF THE ESTATE OF:

_____, Deceased.

Case No. _____

Dept. No. PR

_____/

PETITION FOR LETTERS OF SPECIAL ADMINISTRATION

I, respectfully represent as follows:

1. That the Decedent, _____, died on or about the _____ day of _____, _____. A certified copy of Decedent's Death Certificate, or other proof of death, is attached hereto as Exhibit "1".

2. The Decedent was, at the time of his/her death, a resident of the County of _____, State of Nevada, and that his/her Estate consists of real and/or personal property and that the exact value and character of said property has not been determined, but it is believed to be of an estimated total value of (*check one*):

☐ More than $300,000.00
☐ Between $20,000.00 and $300,000.00
☐ Between $2,500.00 and $20,000.00
☐ Less than $2,500.00

3. There is no person authorized to care for the property belonging to the Estate and there is danger of the same being neglected and greatly damaged thereby, and someone should be authorized to take charge of and care of the property of the Estate.

In addition, Special Administration is needed for the following reason(s):

_____
_____
_____
_____

4. Decedent died (*check one*):

☐ without a Last Will and Testament. Petitioner is a Nevada resident (see NRS 139.010).

or

☐ with a Last Will and Testament. The Will ☐ has **or** ☐ has not been lodged with this Court pursuant to NRS 136.050. Petitioner is the person named in the Will to serve as Executor, ☐ with **or** ☐ without bond. (If necessary, please provide additional explanation):

_____
_____
_____
_____

5. Petitioner is willing to act as Special Administrator of the Estate to ascertain the assets and protect the same and for the reasons stated in paragraph 3, above. Petitioner is over the age of 18 years and has never been convicted of a felony. Petitioner's address is:

_____

6. The following are all of the relatives, heirs, next of kin, and persons named in the Will of the Decedent within the second degree of consanguinity: (IMPORTANT: Must include: legally married spouse, all living parents, siblings, and all children, even if estranged, out of state, or disinherited in Will. Relationship to Decedent must be listed, as well as whether adult or minor (with age of minor listed) and address of each (if unknown put last address or "unknown").

a. Name: _____ Relationship: _____
Address: _____ Age: ____

b. Name: _____ Relationship: _____
Address: _____ Age: ____

c. Name: _____ Relationship: _____
Address: _____ Age: ____

d. Name: _____ Relationship: _____
Address: _____ Age: ____

e. Name: _____ Relationship: _____
Address: _____ Age: ____

f. Name: _____ Relationship: _____
Address: _____ Age: ____

If more room is needed, attach additional sheets.

7. I understand that, if the Court appoints me as Special Administrator, I will be required to file Reports, Accounts and Inventories, and to follow up with a Petition for Administration of the entire Estate, and/or for Discharge, as the Court may order.

8. I understand that I am obligated to serve by mail all papers, including this Order, on all parties who are interested in the Estate.

WHEREFORE, Petitioner prays that he/she be appointed Special Administrator of the above Estate; that he/she be authorized to deposit all liquid assets in a separate Estate account; to take possession of or to secure all real and personal property, and to communicate with lenders and institutions as may become necessary to protect and preserve the Estate assets. Petitioner further requests that he/she be specifically authorized to:

_____
_____
_____
_____

This document does not contain the personal information of any person as defined by NRS 603A.040.

Date: _____ Signature: _____

Print your name: _____

VERIFICATION

Under penalty of perjury, I declare that I am the Plaintiff in the above-entitled action; that I have read the foregoing Petition for Letters of Special Administration and know the contents thereof; that the pleading is true of my own knowledge, expect for those matters therein contained stated upon information and belief, and that as to those matters, I believe them to be true.

I declare under penalty of perjury under the law of the State of Nevada that the foregoing is true and correct.

Date: _____ Signature: _____

Print your name: _____

INDEX OF EXHIBITS

Exhibit Number _____ Number of Pages _____

Exhibit Description _____

Exhibit Number _____ Number of Pages _____

Exhibit Description _____

Exhibit Number _____ Number of Pages _____

Exhibit Description _____

Exhibit Number _____ Number of Pages _____

Exhibit Description _____

Exhibit Number _____ Number of Pages _____

Exhibit Description _____

Exhibit Number _____ Number of Pages _____

Exhibit Description _____

Exhibit Number _____ Number of Pages _____

Exhibit Description _____

Exhibit Number _____ Number of Pages _____

Exhibit Description _____

Exhibit Number _____ Number of Pages _____

Exhibit Description _____