

# SECOND JUDICIAL DISTRICT COURT



WASHOE COUNTY  
STATE OF NEVADA

75 Court Street, Reno, NV 89501  
Phone: 775-328-3110 \* FAX: 775-325-6617  
Alicia L. Lerud, District Court Administrator and Clerk of Court

## **REQUEST FOR SEARCH OF NAME AND/OR CASE NUMBER**

Date of Request: \_\_\_\_\_

Requesting Party: \_\_\_\_\_

Telephone of Requesting Party: \_\_\_\_\_

Address of Requesting Party: \_\_\_\_\_

Type of Case to be searched:

\_\_\_\_ Civil    \_\_\_\_ Criminal    \_\_\_\_ Divorce    \_\_\_\_ Probate

\_\_\_\_ Other Family

Years to be searched \_\_\_\_\_ to \_\_\_\_\_

Name(s) of Plaintiff(s): \_\_\_\_\_

\_\_\_\_\_

Name(s) of Defendant(s): \_\_\_\_\_

\_\_\_\_\_

Search fee is \$.50 per name, per year searched. Search fees must be paid in advance.

Acceptable forms of payment are Cash (in person only), Cashier's check, money order, business check or local personal check (in person only) with a valid Nevada Identification card or driver's license (information on check must match the information of the identification, i.e. same address and telephone number). Submit request to: Second Judicial District Court, Attn: Records, 75 Court Street, Reno, NV 89501. If information is to be mailed, please include a self-addressed stamped envelope of sufficient size to fit an 8 ½ by 11 inch document.