

Do Not File Or Copy This Page

**STIPULATION  
MODIFYING ORDERS  
REGARDING CHILDREN**

**S-2**

Self Help Center  
1 South Sierra St., First Floor  
Reno, NV 89501  
775-325-6731  
[www.washoecourts.com](http://www.washoecourts.com)

**\* Both parties must initial, otherwise the stipulation will not be granted.**

Do Not File Or Copy This Page

**STIPULATION MODIFYING ORDERS  
REGARDING CHILDREN**

**PACKET S-2**

Use this packet only if all of the following statements are true:

- You have a case with an existing order in the Second Judicial District Court.
- You and the other party agree to change the order.

**INSTRUCTIONS FOR COMPLETING FORMS**

Carefully read all instructions before starting to fill out any of the forms.

Use **black or blue ink only**. Neatly print the information requested.

Do not use correction fluid/tape on the forms.

This packet contains the following forms:

1. Stipulation Modifying Child Related Orders
2. Request for Submission
3. Order Affirming Stipulation

The penalty for willfully making a false statement under penalty of perjury is a minimum of 1 year, and a maximum of 4 years in prison, in addition to a fine of not more than \$5,000.00. N.R.S. §199.145.

# Do Not File Or Copy This Page

## INSTRUCTIONS: STEP 1

### Complete the Stipulation Modifying Child Related Orders as Shown:

1) Print your names, addresses, telephone numbers, and emails.

2) Print the names of the parties, the Case No. and Department No. just as they appear on all other documents in this case.

3) Complete pages 1 – 3, following the instructions on each page.

1	Code: 4050
2	Name: _____
3	Address: _____
4	Telephone: _____
5	Email: _____
6	Name: _____
7	Address: _____
8	Telephone: _____
9	Email: _____
10	Self-Represented Litigants
11	IN THE FAMILY DIVISION
12	OF THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
13	IN AND FOR THE COUNTY OF WASHOE
14	_____
15	Plaintiff/Petitioner, Case No. _____
16	vs Dept. No. _____
17	_____
18	Defendant/Petitioner/Respondent.
19	<u>STIPULATION MODIFYING CHILD RELATED ORDERS</u>
20	IT IS HEREBY STIPULATED AND AGREED, by and between _____
21	(Plaintiff/Petitioner's name) and _____, the parties in this matter,
22	(Defendant/Petitioner/Respondent's name)
23	that the orders now existing, which were entered on _____ regarding
24	(Date the order was entered that you are modifying)
25	the child(ren) in this matter, namely:
26	<u>NAME</u> <u>DATE OF BIRTH</u>
27	_____
28	_____
	REV 9/2009 1 S-2

1 Code: 4050  
2 Name: \_\_\_\_\_  
3 Address: \_\_\_\_\_

4 Telephone: \_\_\_\_\_  
5 Email: \_\_\_\_\_

6 Name: \_\_\_\_\_  
7 Address: \_\_\_\_\_

8 Telephone: \_\_\_\_\_  
9 Email: \_\_\_\_\_

10 Self-Represented Litigants

11  
12 **IN THE FAMILY DIVISION**  
13 **OF THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA**  
14 **IN AND FOR THE COUNTY OF WASHOE**

15 \_\_\_\_\_,  
16 Plaintiff/Petitioner,

Case No. \_\_\_\_\_

17 vs

Dept. No. \_\_\_\_\_

18 \_\_\_\_\_,  
19 Defendant/Petitioner/Respondent.

20 **STIPULATION MODIFYING CHILD RELATED ORDERS**

21 IT IS HEREBY STIPULATED AND AGREED, by and between \_\_\_\_\_

(Plaintiff/Petitioner's

22 \_\_\_\_\_ and \_\_\_\_\_, the parties in this matter,  
23 name) (Defendant/Petitioner/Respondent's name)

24 that the orders now existing, which were entered on \_\_\_\_\_ regarding  
25 (Date the order was entered that you are modifying)

26 the child(ren) in this matter, namely:

27 NAME

DATE OF BIRTH

28 \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

1 be modified, or changed, as follows:

2 ***Be very specific and detailed as to how you want the order changed. For each part of the order***  
3 ***or decree that you want to change, first, identify the part of the document to be changed, and***  
4 ***second, state the change you are agreeing to. If the change is a new addition to the order or***  
5 ***decree, state the fact that it is to be “added” to the order or decree. (See instructions for***  
6 ***examples of proper wording)***

6

---

7

---

8

---

9

---

10

---

11

---

12

---

13

---

14

---

15

---

16

---

17

---

18

---

19

---

20

---

21

---

22

---

23

---

24

---

25

---

26

---

27

---

28 (If more room is needed, you may attach additional paper. Be sure each page is clearly identified as a Continuance of the Stipulation and each page is initialed by both parties)

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28

All other provisions, except those modified, shall remain as stated in the prior order(s).

The parties hereby certify that they are not represented by counsel in this matter and, if they have been previously represented by counsel in this matter, that counsel has formally withdrawn from this case by having filed with the Court either a formal Withdrawal of Counsel or a Substitution of Counsel, stating the party now represents themselves.

This document does **not** contain the Social Security number of any person.

We declare, under penalty of perjury under the law of the State of Nevada, that the foregoing is true and correct.

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

# Do Not File Or Copy This Page

## INSTRUCTIONS: STEP 2

Only one person needs to fill out this form.

### Complete the Request for Submission as Shown:

1) Print your name, address, telephone number, and email.

1 Code: 3860  
2 Name: \_\_\_\_\_  
3 Address: \_\_\_\_\_  
4 Telephone: \_\_\_\_\_  
5 Email: \_\_\_\_\_  
6 Self-Represented Litigant

2) Print the names of the parties, the Case No. and Department No. just as they appear on all other documents in this case.

7 IN THE FAMILY DIVISION  
8 OF THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA  
9 IN AND FOR THE COUNTY OF WASHOE  
10 \_\_\_\_\_ Case No. \_\_\_\_\_  
11 Plaintiff / Petitioner / Joint Petitioner, Dept. No. \_\_\_\_\_  
12 vs.  
13 \_\_\_\_\_  
14 Defendant / Respondent / Joint Petitioner.  
15

3) Print the date you file the stipulation with the court.

16  
17 REQUEST FOR SUBMISSION  
18  
19 I request that the Stipulation Modifying Child Related Orders filed on  
20 \_\_\_\_\_ be submitted to the Court for decision.  
21 (Date the document was filed with the Court)

4) Date, sign, and print your name.

22 This document does not contain the personal information of any person as defined by NRS  
23 603A.404.  
24  
25 Date: \_\_\_\_\_ Your Signature: \_\_\_\_\_  
26  
27 Print Your Name: \_\_\_\_\_  
28

1 Code: 3860

2 Name: \_\_\_\_\_

3 Address: \_\_\_\_\_

4 Telephone: \_\_\_\_\_

5 Email: \_\_\_\_\_

6 Self-Represented Litigant

7 IN THE FAMILY DIVISION  
8 OF THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA  
9 IN AND FOR THE COUNTY OF WASHOE

10 \_\_\_\_\_, Case No. \_\_\_\_\_

11 Plaintiff / Petitioner / Joint Petitioner,

12 Dept. No. \_\_\_\_\_

13 vs.

14 \_\_\_\_\_,

15 Defendant / Respondent / Joint Petitioner.

16 \_\_\_\_\_/

17 REQUEST FOR SUBMISSION

18 I request that the Stipulation Modifying Child Related Orders filed on

19 \_\_\_\_\_ be submitted to the Court for decision.

20 (Date the document was filed with the Court)

21 This document does not contain the personal information of any person as defined by NRS  
22 603A.404.

23 Date: \_\_\_\_\_

24 Your Signature: \_\_\_\_\_

25 Print Your Name: \_\_\_\_\_



# Do Not File Or Copy This Page

## INSTRUCTIONS: STEP 3

### Complete the Index of Exhibits and the Exhibit Cover Page as Shown:

You will need to attach the Order Affirming Stipulation as an exhibit to the Request for Submission in order to electronically file it.

**You do not need to write anything on these pages.**

1) The documents should be in the following order:

- Request for Submission
- the Index of Exhibits
- the Exhibit Cover Page
- the Order Affirming Stipulation

INDEX OF EXHIBITS	
Exhibit Number <u>  1  </u>	Number of Pages <u>  2  </u>
Exhibit Description <u>  Proposed Order  </u>	
Exhibit Number _____	Number of Pages _____
Exhibit Description _____	
Exhibit Number _____	Number of Pages _____
Exhibit Description _____	
Exhibit Number _____	Number of Pages _____
Exhibit Description _____	
Exhibit Number _____	Number of Pages _____
Exhibit Description _____	
Exhibit Number _____	Number of Pages _____
Exhibit Description _____	
Exhibit Number _____	Number of Pages _____
Exhibit Description _____	
Exhibit Number _____	Number of Pages _____
Exhibit Description _____	

Exhibit Cover Page
<p style="text-align: center;"><b>EXHIBIT NUMBER 1</b></p>

**INDEX OF EXHIBITS**

**Exhibit Number** \_\_\_\_\_ **Number of Pages** \_\_\_\_\_

**Exhibit Description** \_\_\_\_\_

**Exhibit Number** \_\_\_\_\_ **Number of Pages** \_\_\_\_\_

**Exhibit Description** \_\_\_\_\_

**Exhibit Number** \_\_\_\_\_ **Number of Pages** \_\_\_\_\_

**Exhibit Description** \_\_\_\_\_

**Exhibit Number** \_\_\_\_\_ **Number of Pages** \_\_\_\_\_

**Exhibit Description** \_\_\_\_\_

**Exhibit Number** \_\_\_\_\_ **Number of Pages** \_\_\_\_\_

**Exhibit Description** \_\_\_\_\_

**Exhibit Number** \_\_\_\_\_ **Number of Pages** \_\_\_\_\_

**Exhibit Description** \_\_\_\_\_

**Exhibit Number** \_\_\_\_\_ **Number of Pages** \_\_\_\_\_

**Exhibit Description** \_\_\_\_\_

**Exhibit Number** \_\_\_\_\_ **Number of Pages** \_\_\_\_\_

**Exhibit Description** \_\_\_\_\_

**Exhibit Number** \_\_\_\_\_ **Number of Pages** \_\_\_\_\_

**Exhibit Description** \_\_\_\_\_

# **Exhibit Cover Page**

**EXHIBIT NUMBER 1**

Do Not File Or Copy This Page

INSTRUCTIONS: STEP 4

Prepare the Order Affirming Stipulation as Shown:

1) Print the names of the parties, the Case No. and Department No. just as they appear on all other documents in this case.

2) Print the date you filed the stipulation with the court.

DO NOT date or sign this document.

1 Code: \_\_\_\_\_  
2  
3  
4  
5  
6  
7 IN THE FAMILY DIVISION  
8 OF THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA  
9 IN AND FOR THE COUNTY OF WASHOE  
10 \_\_\_\_\_  
11 Plaintiff/Petitioner, Case No. \_\_\_\_\_  
12 vs Dept. No. \_\_\_\_\_  
13 \_\_\_\_\_  
14 Defendant/Petitioner/Respondent.  
15  
16 ORDER AFFIRMING STIPULATION  
17 Based upon the Stipulation and Agreement of the parties filed in this matter on \_\_\_\_\_  
18 \_\_\_\_\_, and finding that it is in the best interests of the minor child(ren) to confirm the  
19 agreement of the parties,  
20  
21 **IT IS HEREBY ORDERED** that the prior order(s) of this Court regarding the minor children  
22 is/are hereby modified and the provisions as stated in the Stipulation Modifying Child Related Orders  
23 filed on \_\_\_\_\_, are hereby **AFFIRMED** and the parties are hereby  
24 ordered to abide by those modified provisions.  
25  
26 **PENALTY FOR VIOLATION OF ORDER:**  
27 THE ABDUCTION, CONCEALMENT OR DETENTION OF A CHILD IN VIOLATION OF THIS  
28 ORDER IS PUNISHABLE AS A CATEGORY D FELONY AS PROVIDED IN NRS 193.130. NRS

REV 3/2016 ER 1

1 Code: \_\_\_\_\_  
2  
3  
4  
5

6  
7 IN THE FAMILY DIVISION  
8 OF THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA  
9 IN AND FOR THE COUNTY OF WASHOE

10 \_\_\_\_\_,  
11 Plaintiff/Petitioner,

Case No. \_\_\_\_\_

12 vs

Dept. No. \_\_\_\_\_

13 \_\_\_\_\_,  
14 Defendant/Petitioner/Respondent.  
15 \_\_\_\_\_/

16 ORDER AFFIRMING STIPULATION

17 Based upon the Stipulation and Agreement of the parties filed in this matter on \_\_\_\_\_  
18 \_\_\_\_\_, and finding that it is in the best interests of the minor child(ren) to confirm the  
19 agreement of the parties,  
20

21 **IT IS HEREBY ORDERED** that the prior order(s) of this Court regarding the minor children  
22 is/are hereby modified and the provisions as stated in the Stipulation Modifying Child Related Orders  
23 filed on \_\_\_\_\_, are hereby **AFFIRMED** and the parties are hereby  
24 ordered to abide by those modified provisions.  
25

26 **PENALTY FOR VIOLATION OF ORDER:**

27 THE ABDUCTION, CONCEALMENT OR DETENTION OF A CHILD IN VIOLATION OF THIS  
28 ORDER IS PUNISHABLE AS A CATEGORY D FELONY AS PROVIDED IN NRS 193.130. NRS

1 200.359 provides that every person having a limited right of custody to a child or any parent having no  
2 right of custody to the child who willfully detains, conceals or removes the child from a parent, guardian  
3 or other person having lawful custody or a right of visitation of the child in violation of an order of this  
4 court, or removes the child from the jurisdiction of the court without the consent of either the court or all  
5 persons who have the right to custody or visitation is subject to being punished for a category D felony as  
6 provided in NRS 193.130, and that the terms of the Hague Convention of October 25, 1980, adopted by  
7 the 14<sup>th</sup> Session of the Hague Conference on Private International Law, apply if a parent abducts or  
8 wrongfully retains a child in a foreign county.  
9

10  
11 Dated: \_\_\_\_\_  
12

13  
14 \_\_\_\_\_  
15 DISTRICT JUDGE  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28

# Do Not File Or Copy This Page

## INSTRUCTIONS: STEP 5

### **Electronically Filing the Documents**

One party will need to upload the original documents to eFlex. EFlex is available online at <https://wceflex.washoecourts.com/>, and at the Second Judicial District Court. Scanners are available at the Second Judicial District Court.

If either party has not done so, they will need to sign up for an eFlex account and turn in an eFile User Agreement, to the Filing Office located at 75 Court Street or email to [eflexsupport@washoecourts.us](mailto:eflexsupport@washoecourts.us).

One party will sign into their eFlex account using the username and password you created and electronically file the:

- Stipulation Modifying Child Related Orders;
- Request for Submission and Index of Exhibits; and
- Order Affirming Stipulation (as an exhibit to the Request for Submission).

Make sure to keep the original documents you file for your personal records. File-stamped copies of your documents are available through your eFlex account.

There will not be a filing fee charged when documents are filed.

### **What Happens Now?**

Now that you have completed all the steps, your stipulation has been sent to the court for a decision. The court has approximately 60 days to grant, deny, or set your stipulation for a hearing.

# Do Not File Or Copy This Page

## **Legal Assistance**

The information in this packet is provided as a courtesy only. This packet is not a substitute for the advice of an attorney. Counsel is always recommended for legal matters.

If you do not have an attorney, you are encouraged to seek the advice of a licensed attorney or visit the Family Division Self-Help Center which is located at One South Sierra Street, Reno, NV. **The Self Help Center cannot give legal advice** but can give information regarding court procedures.

You may also wish to speak with a family law lawyer at no cost through the Law Library's "Lawyer in the Library" program, or to seek assistance from other free or reduced-cost legal resources in the area, to include:

### **LAWYER IN THE LIBRARY**

First Floor (to the left of the Filing Office) of the courthouse located at:

75 Court Street, Reno, NV.

775-328-3250

[www.washoecourts.com/lawlib](http://www.washoecourts.com/lawlib)

**Tuesday Evenings – Arrive by 4:25 p.m.**

\*Please Note\* The program is limited to 10 participants each evening.

### **NEVADA LEGAL SERVICES**

204 Marsh Avenue Reno, NV 89509

(775) 284-3491 – leave a message if

necessary

[nlslaw.net](http://nlslaw.net)

### **WASHOE LEGAL SERVICES**

299 S. Arlington Avenue Reno, NV 89501

(775) 329-2727 – leave a message if

necessary

[www.washoelegalservices.org](http://www.washoelegalservices.org)