

1 Code: 2523

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5 IN THE FAMILY DIVISION
6 OF THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
7 IN AND FOR THE COUNTY OF WASHOE
8

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10 _____
11 Plaintiff/Petitioner, Case No. _____
12 vs. Dept. No. _____
13 _____
14 Defendant/Respondent.
15 _____/

16 NOTICE OF CASE MANAGEMENT CONFERENCE

17 TO: Plaintiff/Petitioner and Defendant/Respondent

18 PLEASE TAKE NOTICE that a Case Management Conference has been set in your case
19 on _____, 20____, at the hour of _____ .m. in Department _____
20 of the Family Court located on the 1st Floor 3rd Floor of the Courthouse at One South
21 Sierra Street, Reno, Nevada. This conference will take from 30 minutes to 1 hour. You will
22 not need witnesses for this conference.

23 A Case Management Conference Statement must be completed, filed with the filing
24 office, and served on the other party at least 10 days before the Conference. A Court
25 approved Financial Disclosure Form must be completed, filed with the filing office, and
26 served on the other party no later than 30 days after service of the complaint or petition.

27 If you fail to appear at the conference or you fail to file and serve the Case Management
28 Conference Statement and Financial Disclosure Form, the Court may make decisions and

1 rulings without information from you that have a direct effect on property, finances, child
2 custody, support, and visitation.¹

3 The Court will make orders regarding discovery and other issues involving obtaining
4 and disclosing evidence including witnesses to be used at the trial, and the following:

5 1. For a divorce case which **does not include children**, the Court will make temporary
6 orders regarding possession of the marital home and community vehicles; the payment of
7 spousal support; interim attorney's fees; and any other appropriate issue raised in the Case
8 Management Conference Statements.

9 2. For a custody or paternity case, the Court will make temporary orders regarding
10 legal and physical custody of the children; a visitation schedule; the payment of child
11 support, including health insurance, premiums, and any unreimbursed medical expenses;
12 the date and time for mediation for issues of custody and visitation; whether co-parenting
13 classes will be ordered; and any other appropriate issue raised in the Case Management
14 Conference Statement.

15 3. For a divorce case **which includes children**, the Court will make temporary orders
16 regarding all the issues set forth in paragraphs 1 and 2 above.

17 4. For all cases, the Court will make orders regarding discovery and other issues
18 involving obtaining and disclosing evidence including witnesses to be used at the trial.

19 You should be prepared to set a settlement conference date at the Case Management
20 Conference.

21 One of the goals for a Case Management Conference is to attempt to resolve some or all
22 of the issues presented by your case. The Court will entertain settlement discussion at the
23 Case Management Conference with the agreement of both parties.

24 Date: _____

Jacqueline Bryant, Clerk of the Court

25 By: _____

26 Deputy Clerk

27 _____
28 ¹ Orders entered at the Case Management Conference are temporary, but are enforceable and you must follow these
orders. Any order entered at the Case Management Conference is based on the information provided at the time. If new
or different information is provided, the Court may enter a different order in the future.