

**MOTION FOR SCHOOL CHOICE  
FOR MINOR CHILD(REN)**

**M-10**

Resource Center  
1 South Sierra St., Third Floor  
Reno, NV 89501  
775-325-6731  
[www.washoecourts.com](http://www.washoecourts.com)

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**MOTION FOR SCHOOL CHOICE FOR  
MINOR CHILD(REN)**

**PACKET M-10**

**USE THIS MOTION PACKET ONLY IF ALL  
OF THE FOLLOWING REQUIREMENTS HAVE BEEN MET:**

- You have a case in the Second Judicial District Court - Family Division.
- You are requesting the Court issue an order regarding the school of a minor child(ren).

**INSTRUCTIONS FOR COMPLETING FORMS**

**CAREFULLY READ ALL INSTRUCTIONS BEFORE STARTING TO FILL OUT  
ANY OF THE FORMS.**

Use **black or blue ink only**. Neatly print the information requested.

Do not use correction fluid/tape on the forms.

This packet contains the following forms:

1. Motion for School Choice for Minor Child(ren)
2. Proof of Service
3. Reply to Opposition to Motion
4. Request for Submission
5. Proof of Service

The penalty for willfully making a false statement under penalty of perjury is a minimum of 1 year, and a maximum of 4 years in prison, in addition to a fine of not more than \$5,000.00. N.R.S. §199.145.

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## INSTRUCTIONS: STEP 1

### Complete the Motion as Shown:

1) Print your name, address, telephone number, and email.

2) Print the names of the parties, the Case No. and Department No. just as they appear on all other documents in this case.

3) Complete pages 1 – 7, following the instructions on each page.

1 Code: 2490  
2 Name: \_\_\_\_\_  
3 Address: \_\_\_\_\_  
4 Telephone: \_\_\_\_\_  
5 Email: \_\_\_\_\_  
6 Self-Represented Litigant

7 IN THE FAMILY DIVISION  
8 OF THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA  
9 IN AND FOR THE COUNTY OF WASHOE

10 \_\_\_\_\_  
11 Plaintiff / Petitioner / Joint Petitioner, Case No. \_\_\_\_\_  
12 vs. Dept. No. \_\_\_\_\_  
13 \_\_\_\_\_  
14 Defendant / Respondent / Joint Petitioner.

15 \_\_\_\_\_

16 MOTION FOR SCHOOL CHOICE FOR MINOR CHILD(REN)  
17 (If you need more room on any section of this form, attach additional sheets.)

18

19 1. The child(ren)'s names, grade levels, and proposed schools are:

20 Child(ren)'s Name	21 Grade Level	22 Your Preferred School	23 Other Parent's Preferred School
24			
25			
26			

27 2. What is/are the child(ren)'s current school(s)? \_\_\_\_\_  
28 \_\_\_\_\_

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## INSTRUCTIONS: STEP 2

### Electronically Filing and Serving the Documents

You will need to upload the original documents to eFlex. EFlex is available online at <https://wcefex.washocourts.com/>, and at the Second Judicial District Court.

Sign into your eFlex account using the username and password you created and electronically file the:

- Motion

Make sure to keep the original documents you file for your personal records. File-stamped copies of your documents are available through your eFlex account.

Scanners are available at the Second Judicial District Court.

There may be a filing fee charged when documents are filed. Fee information is available at the Resource Center and online at: [www.washocourts.com](http://www.washocourts.com).

#### FILING FEE WAIVERS

If you cannot afford the filing fee, you may apply to have your filing fee waived. To apply, you must fill out and file the application found in the **F-6 Application for Waiver of Fees and Costs packet**, which may be obtained at the following locations:

- Resource Center, 1 South Sierra Street, Reno, NV, Third Floor
- Law Library, 75 Court Street, Reno, NV, First Floor
- Online at: [www.washocourts.com](http://www.washocourts.com) (select the “Forms and Packets” tab on the right-hand side of the home screen)

Once a document has been electronically filed, a Notice of Electronic Filing will be automatically generated and sent to any electronic filers in the case. All electronic filers have agreed to accept the notice as valid and effective service. This replaces the need for paper service.

If the other party has not yet signed up for electronic filing, or you do not know whether the other party is an electronic filer, please contact the Resource Center. **Additional steps are required to complete service if the other party is not an electronic filer.**

The Notice of Electronic Filing does not replace the Proof of Service (*see* INSTRUCTIONS: STEP 3).

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## INSTRUCTIONS: STEP 3

### Complete the Proof of Service as Shown:

This form must be completed by the person who serves the documents.

1) Print your name, address, telephone number, and email.

2) Print the names of the parties, the Case No. and Department No. just as they appear in all other documents in this case.

3) Print the name of the person served, and the date served.

4) Mark the box for how they were served. If serving by personal service, certified mail, or postage prepaid, write the address of where service was made.

5) The person who serves the document(s) must date, sign, and print their name.

1	Code: 3720
2	Name: _____
3	Address: _____
4	Telephone: _____
5	Email: _____
6	Self-Represented Litigant
7	IN THE FAMILY DIVISION
8	OF THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
9	IN AND FOR THE COUNTY OF WASHOE
10	_____ Plaintiff / Petitioner / Joint Petitioner, Case No. _____
11	vs. Dept. No. _____
12	_____ Defendant / Respondent / Joint Petitioner.
13	<u>PROOF OF SERVICE</u>
14	I served a true and correct copy of the Motion for School Choice of Minor Child(ren) upon the
15	following person:
16	1. Name: _____ Date: _____
17	By: <input type="checkbox"/> Service by eFlex <input type="checkbox"/> Personal Service
18	<input type="checkbox"/> Certified mail, return receipt attached <input type="checkbox"/> U.S. Mail, postage prepaid
19	<input type="checkbox"/> Other: _____
20	Address where service occurred, if applicable: _____
21	If more room is needed, attach additional sheets.
22	A copy of this Proof of Service has been electronically served, mailed, or personally delivered
23	to all parties or their lawyer.
24	This document does not contain the personal information of any person as defined by
25	NRS 603A.040.
26	Date: _____ Your Signature: _____
27	Print Your Name: _____
28	

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## **INSTRUCTIONS: STEP 4**

### **Filing the Proof of Service**

After service is completed, you must file the Proof of Service with the Court. There will not be a filing fee for the Proof of Service.

Without proof of service on the other party, the Court cannot consider your request.

### **Time to Respond**

If this motion is being served by electronic filing or by personal service, the other party has 14 days to file a response, beginning the day after electronic service is made through eFlex or the documents are personally served.

Parties who are served only by U.S Mail have three (3) additional days.

If the other party does not respond within that time period, please skip INSTRUCTIONS: STEP 5 and continue to INSTRUCTIONS: STEP 6.

If the other party does file a response, please continue to INSTRUCTIONS: STEP 5. You will have 7 days, after you are served to file your Reply.

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## INSTRUCTIONS: STEP 5

### Complete the Reply as Shown:

1) Print your name, address, telephone number, and email.

2) Print the names of the parties, the Case No. and Department No. just as they appear on all other documents in this case.

3) Complete pages 1-2, following the instructions on each page.

1	Code: 3795
2	Name: _____
3	Address: _____
4	Telephone: _____
5	Email: _____
6	Self-Represented Litigant
7	IN THE FAMILY DIVISION
8	OF THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
9	IN AND FOR THE COUNTY OF WASHOE
10	_____
11	Plaintiff / Petitioner, / Joint Petitioner, Case No. _____
12	vs. Dept. No. _____
13	_____
14	Defendant / Respondent / Joint Petitioner.
15	_____
16	
17	<u>REPLY TO OPPOSITION TO MOTION</u>
18	<i>(If you need more room on any section of this form, attach additional sheets.)</i>
19	<b>1. Reply.</b> My response to the Opposition to Motion for School Choice for Minor Child(ren) filed
20	on <i>(date opposition was filed)</i> _____ is as follows <i>(write your reply to</i>
21	<i>the opposition)</i> : _____
22	_____
23	_____
24	_____
25	_____
26	_____
27	_____
28	_____

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## INSTRUCTIONS: STEP 6

### Complete the Request for Submission as Shown:

1) Print your name, address, telephone number, and email.

2) Print the names of the parties, the Case No. and Department No. just as they appear on all other documents in this case.

3) Print the date you filed the Request.

4) Print your name, sign, and date the document.

1	Code: 3860
2	Name: _____
3	Address: _____
4	Telephone: _____
5	Email: _____
6	Self-Represented Litigant
7	IN THE FAMILY DIVISION
8	OF THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
9	IN AND FOR THE COUNTY OF WASHOE
10	_____
11	Plaintiff/Petitioner/ Joint Petitioner. Case No. _____
12	vs. Dept. No. _____
13	_____
14	Defendant/Respondent/ Joint Petitioner.
15	_____
16	
17	<u>REQUEST FOR SUBMISSION</u>
18	
19	I request that the Motion for School Choice for Minor Child(ren) that was filed on (date the
20	document was filed with the Court) _____ be submitted to the Court for
21	decision.
22	This document does not contain the personal information of any person as defined by NRS
23	603A.040.
24	
25	DATED this (day) _____ day of (month) _____, 20____.
26	
27	Submitted By: (Your signature) _____
28	(Print your name) _____
	REV 10/27/2021 SB Page 1 of 1 Request for Submission



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## INSTRUCTIONS: STEP 7

### **Filing and Serving the Reply and Request for Submission**

File and serve the Reply and/or Request for Submission as you did the motion.

## INSTRUCTIONS: STEP 8

### **Complete and File the Proof of Service for the Reply and/or Request for Submission**

Complete the second Proof of Service for both the Reply and/or Request for Submission. Once filed, served, and submitted, the Court will generally grant, deny, or set the Motion for hearing within 60 days. There is no fee to file these documents.

### **Legal Assistance**

The information in this packet is provided as a courtesy only. This packet is not a substitute for the advice of an attorney. Counsel is always recommended for legal matters.

If you do not have an attorney, you are encouraged to seek the advice of a licensed attorney or visit the Resource Center which is located at One South Sierra Street, Reno, NV. **The Resource Center cannot give legal advice** but can give information regarding court procedures.

You may also wish to speak with a family law lawyer at no cost through the Law Library's "Lawyer in the Library" program, or to seek assistance from other free or reduced-cost legal resources in the area, to include:

### **LAWYER IN THE LIBRARY**

(775) 328-3250

[www.washoecourts.com/lawlibrary](http://www.washoecourts.com/lawlibrary)

### **NEVADA LEGAL SERVICES**

204 Marsh Avenue Reno, NV 89509

(775) 284-3491 – leave message if necessary

<http://nslaw.net>

### **WASHOE LEGAL SERVICES**

299 S. Arlington Avenue Reno, NV 89501

(775) 329-2727 – leave message if necessary

<http://www.washoelegalservices.org>