

1 Code: 1027

2 Name: _____

3 Address: _____

4 Telephone: _____

5 Email: _____

6 Self-Represented Litigant

7 IN THE FAMILY DIVISION
8 OF THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
9 IN AND FOR THE COUNTY OF WASHOE

10 _____,
11 Plaintiff / Petitioner,

Case No. _____

12 vs.

Dept. No. _____

13 _____,
14 Defendant / Respondent.

15
16 EX PARTE MOTION FOR PUBLICATION OF SUMMONS
17 AND DECLARATION OF DUE DILIGENCE IN SUPPORT OF PUBLICATION

18 **1.**

19 I filed a verified Complaint or Petition for which good cause exists. The other party is a
20 necessary and proper party to this action.

21 **2.**

22 The last-known address that I know for the other party is _____

23 _____
24 (Other party's last-known street address, City, State, and Zip Code)

25 The other party **DOES** -OR- **DOES NOT** live there. To my knowledge, the other party
26 lived there from _____ to _____.
27 // (Date other party moved to address) (Date other party last lived there or current)

28 //

1 **3.**

2 **Attempts to Serve the Other Party**

3 Place an **"X"** in a box to select **ONLY ONE** of the three statements below.

4
5 **OPTION 1** No one has tried to serve the other party at the last-known address because:

6 _____
7 _____
8 _____
9 _____
10 _____
11 _____
12 _____

13 If more room is needed, attach additional sheets.

14 **-OR-**

15 **OPTION 2** Someone tried to serve the other party at the last-known address but was unable
16 to do so because the other party no longer lives there. A Declaration of Attempted Personal
17 Service is on file with the Court.

18 **-OR-**

19 **OPTION 3** The other party is avoiding being served. The following attempts to serve the
20 other party have failed: _____

21 _____
22 _____
23 _____
24 _____
25 _____
26 _____
27 _____

28 If more room is needed, attach additional sheets.

1 4.

2 **Attempts to Locate the Other Party**

3 For each number, place an **"X"** in a box to select from the statements.
4 If you need more room to answer any questions, attach additional sheets.

5 **A. Email**

6 I do not have an email address for the other party. **-OR-**

7 The following are all the email addresses I have for the other party:

8 _____

9 I emailed the other party at these addresses asking for a current address on: _____

10 I got the following response back:

11 _____

12 _____

13 **B. Phone / Text**

14 I do not have a phone number for the other party. **-OR-**

15 The other party's last-known phone number is: _____

16 I called and/or texted them to ask for their current address on: _____

17 I got the following response back:

18 _____

19 _____

20 **C. Mail**

21 I do not have a last-known street address for the other party. **-OR-**

22 I mailed an envelope to the other party's last-known street address through the U.S. Post
23 Office and wrote the words "Address correction requested / Do not forward" on the front.

24 The envelope was returned to me on _____ with the following
25 information for the other party:
26

27 _____

28 _____

1 **D. Social Media**

2 I looked for the other party on the following social media sites:

3 Facebook

LinkedIn

4 Twitter

Instagram

5 Google +

Other: _____

6 I found the following information on those sites on the following dates:

7 _____
8 _____

9
10 **E. Friends / Family**

11 I do not know or was unable to contact any of the other party's friends or family. ~~–OR–~~

12 I contacted the following people:

13

List their name(s), their relationship to the other party, what they told you, and the date(s).

14
15 _____
16 _____
17 _____
18 _____

19
20 **F. Employers**

21 I do not know any of the other party's employers. ~~–OR–~~

22 I contacted the following current or former employers:

23

List the name(s) of the employer(s), what they told you, and the date(s).

24
25 _____
26 _____
27 _____
28 _____

1 **G. Neighbors**

2 I do not know any of the other party's former neighbors. **-OR-**

3 I contacted the following former neighbor(s):

4

List the name(s) of the former neighbor(s), what they told you, and the date(s).

5
6 _____
7 _____
8 _____
9 _____

10
11 **H. Online Searches**

12 I looked for the other party on the following online databases:

- 13 Whitepages People Finders
- 14 Family Tree Now Other: _____
- 15 Spokeo Other: _____

16 I found the following information on those sites on the following dates:

17 _____
18 _____

19
20 **I. Public Records**

21 I looked for the other party on the following public records databases:

- 22 Washoe County Assessor _____ District Court Records
- 23 Washoe County Recorder _____ Justice Court Records
- 24 Washoe County Registrar of Voters _____ Municipal Court Records
- 25 Other: _____

26 I found the following information in those databases on the following dates:

27 _____
28 _____

1 **J. Jail / Prison**

2 To my knowledge the other party does not have a criminal history. **-OR-**

3 The other party is, was, or may be in jail or prison. I searched these inmate records:

4 NV Depart. of Corrections

Washoe County Jail

5 Nationwide Inmate Locator

Other: _____

6 Federal Inmate Locator

Other: _____

7 I found the following information in those records on the following dates:

8 _____
9 _____
10 _____

11
12 **K. Child Support**

13 There is no child support case against the other party. **-OR-**

14 There is a child support case against the other party with the local child support agency,
15 and the child support office has not been able to locate the other party or will not release
16 their information to me.

17
18 **L. Military**

19 To my knowledge the other party has never been in the military. **-OR-**

20 The other party is/was in the military. I contacted the following military locator services:

21 Air Force: (210) 565-2660

22 Army: emailed usarmy.knoc.hrc.mbx.foia@mail.mil

23 Navy: (855) 628-9311

24 Marines: (703) 784-3942

25 Coast Guard: www.uscg.mil/locator/

26 The locator service told me on the date(s) listed below the following:

27 _____
28 _____

1 **M. Social Security Death Index**

2 I did not check the Social Security Death Index.

3 I did check the Social Security Death Index and did not find the other party's name.

4
5 **N. Other**

6 The following are other efforts that I made to locate the other party:

7 _____
8 _____
9 _____
10 _____

11
12 **5.** The following newspaper(s) or other periodical(s) is/are reasonably calculated to give the
13 Defendant actual notice of the proceedings and should publish the Summons:

14 (a) _____

15 (b) _____

16 (c) _____

17
18 **6.** I request that this Court issue an Order allowing service by publication.

19
20 **7.** I do not know the present address of the other party, where they live, or where they may be
21 found. After due diligence, I cannot find them within the State of Nevada. Or if they were last-
22 known to live outside the State of Nevada, I do not know where they now live, where they may
23 be found, and I have no knowledge, have never been informed, and have no reason to believe
24 that they currently live within the State of Nevada.

25 //

26 //

27 //

28 //

Summons Language

Briefly explain what it is you have written in your Complaint/Petition, what you are asking for, and include any requirements needed by law.

8. If granted, the proposed language of the summons to be used in the publication, briefly summarizing the claims asserted and the relief sought and including any special statutory requirements should be:

If more room is needed, attach additional sheets.

9. The Court is required to comply with NRCP 4.4(c)(2)(C) and the Court may issue a new summons.

This document does not contain the personal information of any person as defined by NRS 603A.040.

I declare under penalty of perjury under the law of the State of Nevada that the foregoing is true and correct.

Date: _____

Your Signature: _____

Print Your Name: _____