

F-15

TEMPORARY PROTECTION ORDER (WITH MINOR CHILDREN)

Purpose of this packet:

Used to request a Temporary Protection Order and/or Extended Protection Order, if:

- You want protection; or
- You want protection for yourself and your children; or
- You are filing for protection on behalf of minor children.

This packet is used if:

The person who needs protection and the Adverse Party have a DOMESTIC RELATIONSHIP as defined by statute (NRS 33.018).

A domestic relationship includes:

- A relationship by **blood** (father, mother, son, daughter, aunt, uncle, etc.)
 - This does not include siblings or cousins unless there is a custodial or guardianship relationship between you and that sibling or cousin.
- A relationship by **marriage** (spouse, former spouse, mother-in-law, father-in-law, stepfather, stepmother, etc.)
- A relationship created by having at least one **child in common**, whether the parties have lived together or not.
- A person who has been appointed the custodian or legal guardian for the person's minor child.
- A **dating relationship** (either current or past). A "dating relationship" means "frequent, intimate associations primarily characterized by the expectation of affectional or sexual involvement." The term does not include a casual relationship or an ordinary association between person in a business or social context. Therefore, an employer/employee relationship is excluded from the TPO process.

There must also have been an act of domestic violence against the person that needs protection as defined by statute (NRS 33.018). The act of abuse must have been perpetrated by a person against the person that needs protection. An act of domestic abuse includes:

- A battery
- An assault
- Coercion pursuant to NRS 207.190
- A sexual assault
- A knowing, purposeful, or reckless course of conduct intended to harass the other. Such conduct may include, but is not limited to:
 - Stalking
 - Arson
 - Trespassing
 - Larceny
 - Destruction of private property
 - Carrying a concealed weapon without a permit
 - Injuring or killing an animal
 - Burglary
 - An invasion of the home
- A false imprisonment
- Pandering
- A kidnapping
- An attempt or solicitation to commit an offense described above

If the relationship to the Adverse Party is not one of the above or you and/or the children have not been a victim of one of the above acts of domestic violence, you may be able to seek a protection order against stalking or harassment at justice court. Inquire at Reno Justice Court (775) 325-6500, Sparks Justice Court (775) 353-7602, or Incline Village/Crystal Bay Justice Court (775) 832-4100 to determine your eligibility.

Contents:

1. Instructions
2. Legal Assistance Information
3. Confidential Protection Order Information
4. Application for Protection Order Against Domestic Violence
5. UCCJEA Declaration
6. Civil Instruction Sheet (do not file)

Note: The penalty for willfully making a false statement under penalty of perjury is a minimum of 1 year, and a maximum of 4 years in prison, in addition to a fine of not more than \$5,000.00. N.R.S. §199.145

Instructions:

There is no filing fee to file this TPO Application.

You may print the forms yourself or visit the court to pick up the forms for free.

The court's Protection Order Help Center, located at 1 South Sierra Street, 3rd floor, can assist you by providing the forms, give you a private place to fill them out, and help with filing your forms. The Protection Order Help Center can be reached at (775) 328-3127.

Attention: The Adverse Party will have access to the documents filed in this case.

If you wish to keep your address confidential, you may qualify for a confidential address through the Confidential Address Program. Contact the Nevada Confidential Address Program at (775) 684-5707 or toll free at (888) 432-6189.

See below for tips on how to fill out and file the forms.

□ Step 1: Fill out the forms

You are the "Applicant." The person you want protection from is the "Adverse Party."

If you are requesting the minor children be protected, list the children as the "Other Protected Parties" on the Confidential Information Sheet.

If you are filing on behalf of minor children, include the following information on the form where it asks for the Applicant's name: Your name, the letters: "OBO," and the children's names.

Leave the case number and department number blank.

You may attach additional sheets if necessary.

If there is information you do not want the Adverse Party to know, write "confidential" in the space provided.

On the UCCJEA Declaration, include the minor children's information, regardless of whether they need protection or not.

On the Civil Instruction Sheet, fill out the requested information about the Adverse Party, even if they do not live or work in Washoe County; they are the person being served.

□ Step 2: File your forms with the court

Choose one of the options below to file your forms:

1. Visit the Second Judicial District Court

Bring your documents to the court's Protection Order Help Center located at 1 South Sierra Street, 3rd floor, Reno, Nevada. Court staff will file your forms.

2. By email

You can email your documents to the Protection Order Help Center at:
POHC@washoecourts.us

3. By mail

You can mail your documents to the court's Filing Office at:

Second Judicial District Court Filing Office
75 Court Street
Reno, NV 89501

4. File electronically

You can electronically file the documents yourself. The court uses an electronic filing system called eFlex. To sign up for a free eFlex account online, visit <https://www.washoecourts.com/EFiling/SignUp>. Note: eFlex account approval can take up to three business days.

🔗 How to file your documents using eFlex:

Note: Do not file all your papers together as one PDF document. You must have **three** separate PDFs.

The Civil Instruction Sheet does **not** get filed (see #9 below).

1. Sign in to your eFlex account: <https://wcefex.washoecourts.com/>.
2. Click "Home;" click "New Case."
3. Select "Family-Related: Other" and "Request for Temporary Protective Order - TP."
4. Click "Add My Parties (Plaintiffs)" and enter your information as the Party Type "Applicant."
5. To file each document, you will select the applicable Document Type, click "Choose File" or "Browse," then locate your document file on your computer, and click "Add."

Follow the prompts to upload the three separate PDFs below:

Note: Select eFlex Document Category Domestic Violence Protection Orders.

- Confidential Protection Order Information
(Document Type: Domestic Violence Confidential Information Sheet)
 - Application for Protection Order Against Domestic Violence
(Document Type: Application for TPO)
 - UCCJEA Declaration
(Document Type: Personal Case Inf. UCCJEA)
6. When the documents have been uploaded, review each one by clicking on the hyperlinked file name in the “View Document” column. When you have confirmed everything is correct, click “Next.”
 7. There is no filing fee required for your documents.
 8. When you are ready to submit your documents to the court, click “Submit the Filing.”
 9. **Email the Civil Instruction Sheet to the Protection Order Help Center at:**
POHC@washocourts.us

☐ **Step 3: What happens after your documents are filed**

Once you have completed all the steps, your application will be sent to the court for a decision. **You will get a decision within 1 business day.** After review, the court will issue an Order based on the information you provided in your application. Your request for a TPO will either be granted, denied, or set for hearing.

The Protection Order Help Center will contact you by email regarding the court's decision. If you do not have an email, it is your responsibility to call or return to court the next day to obtain your Order.

If you have an eFlex account, you will be notified by the eFlex system when an Order has been filed in your case.

You can contact the Protection Order Help Center to check the status of your application at any time during business hours.

All orders can be reviewed and printed from your eFlex account.

For procedural questions, or help with filing your documents, visit or contact:

**Protection Order Help Center
1 South Sierra St., 3rd Floor
Reno, NV 89501
(775) 328-3127**

Legal Assistance Information

The information in this packet is provided as a courtesy only. This packet is not a substitute for the advice of an attorney. Counsel is always recommended for legal matters.

If you do not have an attorney, you are encouraged to seek the advice of a licensed attorney or contact the Resource Center or the Law Library. **The Resource Center and the Law Library staff cannot give legal advice** but can give information regarding court procedures.

You may wish to speak with a lawyer at no cost through the Law Library's Lawyer in the Library program. The Lawyer in the Library program is held via Zoom; you must register ahead of time to participate. No walk-ins accepted as space is limited.

LAWYER IN THE LIBRARY

Sign up on our website:

<https://www.washoecourts.com/LawLibrary/LawyerInLibrary>

For questions, contact the Law Library at 775-328-3250

To seek assistance from other free or reduced-cost legal resources in the area, please contact:

NEVADA LEGAL SERVICES

449 S. Virginia St.
Reno, NV 89501

775-284-3491 – leave a message,
if necessary

<https://nevadalegalservices.org>

NORTHERN NEVADA LEGAL AID

1 S. Sierra St., 1st Floor
Reno, NV 89501

775-321-2062 – leave a message,
if necessary

<https://nnlegalaid.org>