

Code: 1067
Name: _____
Address: _____

Telephone: _____
Email: _____
Self-Represented Litigant

IN THE FAMILY DIVISION
OF THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
IN AND FOR THE COUNTY OF WASHOE

_____,
Plaintiff / Petitioner / Joint Petitioner,

vs.

Case No. _____

Dept. No. _____

_____,
Defendant / Respondent / Joint Petitioner.

_____/

DECLARATION OF PERSONAL SERVICE OF SUBPOENA

I, *(name of person who completed service)*

_____, declare:

1. I am not a party to this action and am over 18 years of age.
2. I am not a licensed process server; I am a person serving legal documents without compensation, not more than three times per year, on behalf of a party, and therefore I am not required to be licensed pursuant to NRS 648.063(2).
3. I was able to complete service.

4. I personally delivered and left the documents with:

(Name of person, business, organization, or custodian of records you left the documents with):

(Address, city, state, and zip code where you delivered the documents):

5. I served the following documents *(check all that apply)*:

☐ Subpoena;

☐ Other: _____.

6. Service was completed on *(month, day, year)* _____, at
the hour of _____ ☐ a.m. or ☐ p.m.

This document does not contain the personal information of any person as defined by NRS 603A.040.

I declare under penalty of perjury under the law of the State of Nevada that the foregoing is true and correct.*

(The information below is of the person who completes service)

Date: _____ Signature: _____

Printed Name: _____

Address: _____

Telephone Number: _____

Email: _____

*The penalty for willfully making a false statement under penalty of perjury is a minimum of 1 year, and a maximum of 4 years in prison, in addition to a fine of not more than \$5,000.00. N.R.S. § 199.145.