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6 **IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA**
7 **IN AND FOR THE COUNTY OF WASHOE**
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9 IN THE ADMINISTRATIVE MATTER OF:

10 MANAGEMENT OF EVIDENCE IN
11 SELECTED CIVIL MATTERS.
12 _____/

13 **ADMINISTRATIVE ORDER 2025-03**
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15 WHEREAS the Second Judicial District Court ("SJDC") Chief Judge has authority to
16 make administrative decisions pertaining to the business of the court (WDCR 2(2), NRS
17 3.025(2)(c));

18 WHEREAS the SJDC Chief Judge finds the prudent management of stored evidence
19 is in the interest of justice and judicial economy;
20

21 WHEREAS the management of evidence in civil cases is governed by NRS 3.305,
22 3.307 and ADKT 410 (*Corrected Order Adopting Protocol for Storage, Retention and*
23 *Destruction of Evidence, Mar. 9, 2010*);

24 WHEREAS the release and/or destruction of evidence maintained and stored by the
25 SJDC is necessary to effectuate the orderly administration of justice;
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27 WHEREAS the cases identified in Exhibit 1, the final judgment has been filed and the
28 case has been closed for at least two (2) years;

1 WHEREAS the cases identified in Exhibit 1 have no pending appeals before the
2 Nevada Supreme Court or Court of Appeals; and,

3 WHEREAS the cases identified in Exhibit 1 have no pending federal court cases
4 regarding the civil matter in question.
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6 **Accordingly, and good cause appearing therefor,**

7 **IT IS HEREBY ORDERED:**

8 1. The exhibits held by the Evidence Clerk for the civil cases identified in Exhibit
9 1 ("Evidence") in the SJDC secured evidence room are identified as eligible for review and
10 release or destruction.
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12 2. The Evidence Clerk is directed to provide notice to the parties through the law
13 firm or solo practitioner designated as counsel of record or the party, if self-represented
14 (generally referred to as "counsel") after a diligent search for the current address ("Notice").
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16 3. The Notice will advise counsel the Evidence held for the civil case is available
17 for review and retrieval or consent to destruct within thirty (30) days of the date of the
18 Notice. The Notice will also advise review and retrieval will occur by appointment only made
19 by contacting Evidence Clerk Kayla Hudson at 775-328-3161 or
20 kayla.hudson@washoecourts.us.
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22 4. If, within thirty (30) days of the Notice date, counsel consents to destruction of
23 the Evidence or counsel does not make an appointment to retrieve the Evidence, the
24 Evidence Clerk shall dispose of the Evidence and file a Certificate of Destruction.
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1 5. The Evidence held by the SJDC in the cases identified in Exhibit 1 shall be
2 released and/or disposed of in accordance with NRS 3.305, 3.307 and ADKT 410
3 (*Corrected Order Adopting Protocol for Storage, Retention and Destruction of Evidence,*
4 *Mar. 9, 2010*) forthwith.
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6 IT IS SO ORDERED.

7 DATED this 30th day of June, 2025.



LYNNE K. JONES
CHIEF DISTRICT JUDGE

EXHIBIT 1

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PR85-8293
CV09-00464
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CV09-01374
CV09-01710
CV09-02287
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CV09-03093
CV09-03304
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