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**IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
IN AND FOR THE COUNTY OF WASHOE**

IN THE MATTER OF:

GENERAL ELECTION 2024
MATTERS AND
ELECTION JUDGE ASSIGNMENTS

_____ /

ADMINISTRATIVE ORDER 2024-07

**[GENERAL ELECTION 2024 MATTERS
AND ELECTION JUDGE ASSIGNMENTS]**

WHEREAS the judicial power is vested in the state court system – comprised of the Supreme Court, a court of appeals, district courts, and justices of the peace, and municipal courts where established. Nev. Const. art. VI § 1;

WHEREAS the Second Judicial District Court, as part of the state constitutional judicial system, “has the inherent power to protect itself and to administer its affairs.” City of Las Vegas ex rel. Arndt 1 Daines, 92 Nev. 292, 294, 550 P.2d 399, 400 (1976);

WHEREAS the Second Judicial District Court (“SJDC”) Chief Judge has authority to issue administrative orders pertaining to the business of the SJDC, assigning cases,

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1 and prescribing the hours of court, along with the authority to adopt such other rules as
2 are necessary for the orderly conduct of court business. NRS 3.025;

3 WHEREAS the Chief Judge entered Administrative Order (“AO”) 2024-02
4 appointing Chief Judge Lynne K. Jones to serve as the Election Judge for the 2024
5 Primary Election;

6 WHEREAS the 2024 General Election shall take place in Washoe County on
7 November 5, 2024 (“Election Day”);

9 WHEREAS the Chief Judge finds it appropriate for the SJDC to remain open for
10 additional hours to adjudicate emergency election disputes, if any, on Election Day; and,

11 WHEREAS for judicial economy the Chief Judge finds it appropriate to appoint
12 and designate Election Judges to hear both emergency election disputes and cases filed
13 relating to election processes. The Chief Judge further finds assignment of matters to
14 Election Judges is an efficient method of resolving such disputes and cases.

16 **Accordingly, with good cause appearing, this Administrative Order 2024-07**
17 **follows:**

18 1. The Clerk of Court shall open the SJDC filing office at 7:00 a.m. on Election
19 Day and shall cause the filing office to remain open for document filing and processing
20 until thirty (30) minutes after the last voter has reported in Washoe County, or 9:00 p.m.,
21 whichever is later.

23 2. During the Election Day extended hours the Clerk of Court shall only
24 accept filings related to the 2024 General Election and election processes. Filings may
25 be accepted electronically, including in-person assisted electronic filing, at 75 Court
26 Street, Reno, Nevada 89501.
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1 3. The Honorable Kathleen M. Drakulich (Department 1) and The Honorable
2 Tammy M. Riggs (Department 3) shall serve as the Election Judges and will hear any
3 emergency filings on Election Day, as well as any cases filed relating to election
4 processes and the 2024 General Election.

5 4. The Clerk of the Court is directed to file any emergency filings on Election
6 Day, as well as any cases filed relating to election processes and the 2024 General
7 Election, by random assignments to Department 1 and Department 3. Should any party
8 file a peremptory challenge, the matter will be assigned to the other Election Judge
9 department.
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11 5. Should any question or issue arise regarding whether an action relates to
12 Election Day, election processes or the 2024 General Election, the Chief Judge will make
13 the determination.
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15 6. Any emergency election matter may be heard by audio/visual means in the
16 assigned Election Judge’s discretion. The matter will be clerked by a courtroom clerk.
17 Any such hearings may be reported by a court reporter or via Zoom platform recording in
18 the assigned Election Judge’s discretion.
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20 7. Any General Election matter may be heard in person or by audio/visual
21 means in the assigned Election Judge’s discretion. The matter will be clerked by a
22 courtroom clerk and reported by a court reporter. The Zoom platform recording system
23 may be utilized in place of a court reporter in the assigned Election Judge’s discretion.
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25 8. Any matter relating to election processes may be heard in person or via
26 Zoom platform in the assigned Election Judge’s discretion. The matter will be clerked by
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1 a courtroom clerk and reported by a court reporter. The Zoom platform recording system
2 may be utilized in place of a court reporter in the assigned Election Judge's discretion.


3 9. Courtroom clerks and court reporters will appear in person or via
4 audio/visual means as ordered by the assigned Election Judge.

5 10. No ex parte communications will be entertained by an Election Judge
6 absent extraordinary exigent circumstances.

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8 11. An Election Judge will preside over all election contests and actions filed
9 relating to election processes filed from the date of entry of this Order to the day after the
10 last date any election on the 2024 General Election ballot is certified or until this AO
11 2024-07 is otherwise specifically modified or rescinded by subsequent administrative
12 order.

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14 **IT IS SO ORDERED.**

15 DATED this 22nd day of October, 2024.

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19 LYNNE K. JONES
20 CHIEF DISTRICT JUDGE
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