	FILED
1	JUN 2 7 2012
2	JOEY HASTINGS, CLERK
3	IN AND FOR THE COUNTY OF WASHOE
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5	IN THE ADMINISTRATIVE MATTER OF:
6 7 8	THE ASSIGNMENT OF THE SELF- REPRESENTED LITIGANT PROGRAM TO COURT MASTERS.
9	ADMINISTRATIVE ORDER 2012-10
10	WHEREAS, the Chief Judge of the Second Judicial District Court has authority to make
11	administrative decisions pertaining to the business of the court; and
12	WHEREAS, the Chief Judge of the Second Judicial District Court may adopt rules or
13	regulations as are necessary for the orderly conduct of court business; and
14	WHEREAS, the Chief Judge shall supervise case flow management; and
15	WHEREAS, in an effort to provide meaningful access to the court for self-represented
16	litigants ("SRLs"), the Second Judicial District Court, Family Division has established an SRL
17	Program; and
18	WHEREAS, the SRL Program is designed to assist SRLs early in the court process,
19	minimize continuances due to procedural errors, and provide sufficient court time to permit the
20	litigants a full opportunity to be heard; and
21	WHEREAS, the SRL Program has the additional benefit of permitting the Court to serve
22	more litigants in a timely and effective manner; and
23	WHEREAS, matters can be referred by a district judge to a court master for
24	determination pursuant to WDCR 24(2); and
25	WHEREAS, to enhance judicial economy and to promote judicial efficiency it is
26	appropriate to refer these cases to court masters;
27	IT IS HEREBY ORDERED:
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1 1. That custody and divorce cases filed in the Family Division where the initiating
2 party is self-represented and that meet criteria set forth by the Presiding Judge may be
3 automatically referred to the SRL Program for the court masters to conduct further proceedings
4 as deemed appropriate by the court masters.

2.

The proceedings in SRL cases shall conform to the requirements of WDCR 24.

3. It is intended that cases involving complex property issues or complex child custody/visitation issues shall be returned to the docket of the district judge assigned to that case. Exceptions to this policy may be made on a case by case basis upon a request of the court master, the parties to the case, or the discretion of the district judge.

4. Nothing in this Administrative Order restricts the discretion of a district judge to refer a matter to a court master consistent with WDCR 24.

5. This Administrative Order shall be in effect immediately until specifically modified or rescinded by subsequent Administrative Order.

DATED this 26th day of June, 2012.

David A. Hardy

Chief District Judge

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2	I certify that I am an employee of SECOND JUDICIAL DISTRICT COURT; that on the
3	27^{+-} day of <u>fune</u> , 2012, I hand delivered, a true and correct copy of the attached
5	Administrative Order, addressed to:
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7	Judges of the Second Judicial District Court Honorable Janet J. Berry-Department 1
8	Honorable Egan Walker-Department 2 Honorable Jerry Polaha-Department 3
9	Honorable Connie Steinheimer-Department 4 Presiding Judge Deborah Schumacher-Department 5
10	Honorable Brent Adams-Department 6
11	Honorable Patrick Flanagan-Department 7 Honorable Steven R. Kosach-Department 8
12	Honorable Scott N. Freeman-Department 9 Honorable Steven P. Elliott-Department 10
13	Honorable Chuck Weller-Department 11 Honorable Frances Doherty-Department 12
14	Honorable Bridget Robb Peck-Department 13
15	Honorable Linda Gardner-Department 14
16	District Court Administrator/Clerk of the Court Second Judicial District Court
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19	Manflich Stackhanne
20	MaryBeth Stackhouse Judicial Assistant
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