JUN 2 1 2012

JOEY HASTINGS, CLERK

By: DY Solar Park

DEPUTY CLERK

IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA IN THE FOR THE COUNTY OF WASHOE

IN THE ADMINISTRATIVE MATTER OF:

COURT REPORTER COMPENSATION.

## **ADMINISTRATIVE ORDER 2012-08**

WHEREAS, the General Jurisdiction Judges of the Second Judicial District prefer the continued use of court reporters; and

WHEREAS, NRS 3.370(1)(a) provides that court reporters shall be paid a daily per diem of \$170.00 for each day "when the court is sitting during traditional business hours;" and

WHEREAS, NRS 3.370(4) prescribes the per-page fee "for transcripts in criminal cases ordered by the court to be made . . . .;" and

WHEREAS, the judges and court reporters desire to preserve the existing relationships between reporter and judicial department, and avoid the pooling of reporters to be used among various departments; and

WHEREAS, the use of public resources must be carefully managed;

## IT IS HEREBY ORDERED:

1. A court reporter shall be paid the daily per diem only when the court "is sitting during traditional business hours." A court "is sitting" only when 1) the presiding judge enters the courtroom and opens a session of court, 2) conducts an in-chambers conference that is reported, or 3) is present within the courthouse to preside over a regularly-scheduled courtroom event that settles, vacates, or is otherwise continued the day it was scheduled to occur.

- For as long as the Second Judicial District Court maintains its in-courtroom closures 2. on Friday afternoons, a court reporter is entitled to a per diem of \$85.00 for each Friday morning the court is in session. In the limited event a judge decides to continue a matter into Friday afternoon, and the matter is reported, the court reporter shall be entitled to a full-day per diem.
- Except as provided in this order, court reporters shall only prepare transcripts in 3. criminal proceedings that are ordered by a judge to be transcribed.
- 4. Any judge may, within his or her discretion, order that a criminal proceeding be transcribed.
  - 5. The following criminal proceedings are hereby ordered to be transcribed:
    - All proceedings for Class A felonies. a.
    - b. All felony trials.
    - All arraignments in which a plea is entered. c.
    - All sentencings in which a sentence is pronounced. d.
    - All probation revocation hearings in which probation is reinstated. e.
    - f. All grand jury proceedings.
    - All bench warrant proceedings. g.
    - h. All suppression hearings.
- All other proceedings shall be transcribed if ordered on a form provided by court 6. administration and completed by the court clerk present in court during the proceeding.
- 7. If requested by a judge, the court clerks shall use minute orders to describe ministerial or continued proceedings when no transcript has been ordered.
- All court reporter invoices shall designate the type of hearing transcribed, and when 8. a proceeding does not result in an automatic transcription as set forth above, be accompanied by the order request form completed by the court clerk present in court during the proceeding.
  - This order will take effect on July 1, 2012 and remain in effect until further order. DATED this 20 day of June, 2012.

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