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**IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA  
IN AND FOR THE COUNTY OF WASHOE**

IN THE MATTER OF:

USE OF AUDIO-VISUAL RECORDING  
FOR REPORTING AND  
TRANSCRIPTION OF CIVIL AND  
CRIMINAL PROCEEDINGS.

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**ADMINISTRATIVE ORDER 2025-04**

**[Audio-Visual Recording and Transcription of Proceedings]**

WHEREAS the judicial power is vested in the state court system – comprised of the Supreme Court, a court of appeals, district courts, and justices of the peace, and municipal courts where established. Nev. Const. art VI § 1;

WHEREAS the Second Judicial District Court (“SJDC”) Chief Judge has authority to issue administrative orders pertaining to the business of the court (WDCR 2(2), NRS 3.025(2)(c));

WHEREAS pursuant to NRS 3.320, the SJDC General Jurisdiction Judges have historically appointed certified court reporters to stenographically report proceedings in civil and criminal matters;

WHEREAS the SJDC had and continues to have challenges in securing sufficient available certified court reporters to meet its needs;

1           WHEREAS NRS 3.380 permits a district court, with the approval of the board of  
2 county commissioners in the district, to enter an order for the installation of sound  
3 recording equipment for the recording of any civil and criminal proceedings to the same  
4 extent proceedings are authorized to be reported by an official court reporter;

5           WHEREAS on June 17, 2025, the Washoe County Board of Commissioners voted  
6 to approve, pursuant to NRS 3.380, the installation and operation of audio-visual  
7 equipment in the SJDC for the recording of civil and criminal proceedings whenever and  
8 wherever and to the same extent as such proceedings have previously been reported by  
9 court reporter, with approval retroactive to January 1, 2020.

11           **Accordingly, after review and good cause appearing, this Administrative**  
12 **Order 2025-04 (“AO”) follows:**

13           1.       The Clerk of Court is directed to cause to be installed in all General  
14 Jurisdiction courtrooms audio-visual recording equipment/software to use for  
15 recording/reporting of any civil and criminal proceedings;

16           2.       The Clerk of the Court is directed to continue exploring evolving and  
17 developing audio-visual recording and transcription modalities and services;

18           3.       The presiding judge in any civil or criminal proceeding may designate an  
19 SJDC employee to operate any such recording equipment/software and shall designate  
20 the operator as the official reporter for that proceeding;

21           4.       All employees operating such recording equipment/software shall subscribe  
22 to an oath that he or she will well and truly operate the equipment so as to record all of  
23 the matters and proceedings;


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5. Where a transcript of a recorded proceeding is required by the Court, the Clerk of the Court is directed to cause a hearing recording to be transmitted to a certified transcriber to transcribe to written text; and

This AO shall be in effect until specifically modified or rescinded by subsequent administrative order.

**IT IS SO ORDERED.**

DATED this 3rd day of September, 2025.

  
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LYNNE K. JONES  
CHIEF DISTRICT JUDGE